

A.C.E. REGISTRATION



COLCHESTER PARKS & RECREATION 2025 - 2026 A.C.E. AFTERSCHOOL PROGRAM

Office use only:	
Reg Fee:	_____
Deposit:	_____
Date received:	_____
Acct Name:	_____

GENERAL INFORMATION

Child's Name: _____ Date of Birth: ____/____/____

Grade (2025 - 2026): _____ Age: _____ Gender: _____

Site (please check one):
(2025 - 2026) _____ Malletts Bay School
_____ Porters Point School _____ Union Memorial School

Please check days registering for **AFTERSCHOOL** (must register for at least 2 days):

____ Monday ____ Tuesday ____ Wednesday ____ Thursday ____ Friday

PRIMARY GUARDIAN

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (H) _____ (W) _____

Cell Phone: _____

E-Mail: _____

Relationship to child: _____

Who will be responsible for the payments: _____

SECONDARY GUARDIAN

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (H) _____ (W) _____

Cell Phone: _____

E-Mail: _____

Relationship to child: _____

EMERGENCY CONTACTS (TWO MUST BE PROVIDED - OTHER THAN PRIMARY/SECONDARY GUARDIANS):

#1 Name: _____ Relation to Child: _____

Phone: (Home) _____ (Work) _____ (Cell) _____

Do you give permission for Emergency Contact #1 to pick up your child (please circle) YES NO

#2 Name: _____ Relation to Child: _____

Phone: (Home) _____ (Work) _____ (Cell) _____

Do you give permission for Emergency Contact #2 to pick up your child (please circle) YES NO

*I certify that the information provided on this form is accurate to the best of my knowledge.
I am also aware that registration fees and first week deposit are non-refundable even if I withdraw from the program.*

Parent/Guardian Signature: _____ Date: _____

Once registered, an enrollment packet will be emailed to you in July. You must complete this enrollment packet, automatic withdrawal form and provide immunization records before your child can begin. Packets must be completed yearly.



A.C.E.

(Active, Creative, Enrichment)

Afterschool Program For Children Grades K - 5

Malletts Bay School

Porters Point School

Union Memorial School

A.C.E. Program Mission Statement

- Provide children with an Active, Creative, Enriching afterschool experience
- Provide staff who strive for excellence
- Support parents by providing a quality and affordable afterschool environment for their children

Our Staff

All afterschool staff selected by the Recreation Department must undergo a complete background check and fingerprinting. Site Directors have higher education degrees. Due to new licensing regulations, our staff must complete a rigorous certification process. Depending on which site the staff to student ratio is 13:1.

Schedule & Calendar

The A.C.E. Program follows the Colchester District School Calendar and runs Monday - Friday afterschool until 6:00 p.m. (all sites). *The afterschool program does not run on half days.*

Afterschool Program

Our afterschool program will provide quality child-care that parents can rely upon throughout the school calendar year. Students will work on homework, play games, make arts & crafts, play outside and much more. A healthy snack is provided for the children each day.

Anyone wishing to participate in the program that is not currently enrolled may register beginning March 17, 2025 if space allows.

In person registration only on March 17

Registration & Enrollment

Parents must complete a registration form and submit it with a \$20 non-refundable registration fee (one-time fee for new registrants to A.C.E.) along with the first week non-refundable payment. Children who cannot be immediately enrolled will be placed on a waiting list. Waitlists are kept only for that school year and do not roll over. Parents will be contacted by Colchester Parks & Recreation on the status of their child's enrollment.

Enrollment Changes

All changes in enrollment must be approved by the Assistant Director of Recreation. A two-week written notification is required for all enrollment changes. Enrollment changes must be on a permanent basis unless there is a one time emergency and permission may be granted.

Payments

Payments are due on the 15th of every month. Payments are to be made by automatic withdrawal from a savings or checking account. We will also accept Visa, MasterCard, American Express & Discover.

Financial Assistance

Assistance is available through the Vermont Agency of Human Services - Childcare Services Division. For an application or further information on the Vermont Childcare Subsidy Program call 1-800-339-3367.

Cost Per Week 2025 - 2026:

MBS, UMS, PPS

After School Care

Days Attending	1st Child	Additional Child
5 days/week	\$104	\$99
4 days/week	\$96	\$92
3 days/week	\$84	\$81
2 days/week	\$70	\$68

You may enroll your child in the A.C.E. Program for 2, 3, 4 or 5 days a week. 1 day option is not available.



For more information contact Jenn Turmel at the Colchester Parks & Recreation Department at 264-5643 or e-mail jturmel@colchestervt.gov