

# 97th ANNUAL REPORT COLCHESTER, VERMONT

JULY 1, 2017-JUNE 30, 2018

2015, 2017 & 2018

NAMED ONE OF  
**MONEY**  
MAGAZINE'S

BEST PLACES  
**TO LIVE**  
IN AMERICA



2019 ANNUAL TOWN & SCHOOL MEETINGS: **MONDAY, MARCH 4, SIGN-IN 6:30 PM; MEETING STARTS AT 7 PM | COLCHESTER HIGH SCHOOL PERFORMING ARTS CENTER | VOTE TUESDAY, MARCH 5, 7AM-7PM | ALL VOTE AT HIGH SCHOOL GYM | EARLY/ ABSENTEE VOTING BEGINS BY FEBRUARY 15**

## Dedication



### In Memory of Coralie "Corky" Magoon

The 97th Colchester Annual Town Report is dedicated in memory to Coralie Magoon.

"Corky," as she was known to her friends, was elected to the Cemetery Commission in 2010 and served until 2015, when the Town Charter was amended and the elected office of Cemetery Commissioner evolved into a Cemetery Advisory Committee. Corky then volunteered to serve as a member of the newly formed committee and became the secretary; she served until her death in 2018.

Corky enjoyed hiking, canoeing, bird-watching, and traveling. She also volunteered as an Election Worker, at the Colchester Food Shelf, the Colchester Historical Society, and for Meals on Wheels.

She will be greatly missed.

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# Part A



## TOWN OF COLCHESTER



Photo by Cathy Chamberlain

**WARNING  
ANNUAL TOWN MEETING 2019  
COLCHESTER, VERMONT**

COLCHESTER, VT.  
RECEIVED FOR RECORD  
January 9 AD. 2019 AT  
1 O'Clock 25 Min. P M  
Recorded in Vol. \_\_\_\_\_ Page \_\_\_\_\_  
of the Land Records.  
Attest: Manda J. Morris  
Asst. Town Clerk

The legal voters of the Town of Colchester, Vermont are notified and warned to meet at the Colchester High School Performing Arts Center, Laker Lane, in said Town on Monday, March 4, 2019, at 7:00 PM to act on the following articles not involving voting by Australian ballot (Articles 1-5):

**Article 1**

To choose a moderator, if elected moderator is not present.

**Article 2**

To act upon the reports of the Town Officers.

**Article 3**

To set compensation, if any, to be paid to the Selectboard.

**Article 4**

To transact any other business proper to come before said meeting.

**Article 5**

To adjourn said meeting and to reconvene at the Colchester High School, Laker Lane, in said Town on Tuesday, March 5, 2019, for voters in District 9-1 and District 9-2 to vote for Town Officers and to transact any other business involving voting by Australian Ballot with voting to begin at 7:00 AM and to close at 7:00 PM. (Early voting information below.)

**Article 6**

"Shall the voters of the Town of Colchester approve total general fund expenditures of Thirteen Million, One Hundred Twenty Nine Thousand, Four Hundred Nineteen Dollars (\$13,129,419) of which Ten Million, Six Hundred Eighty-Nine Thousand, Eight Hundred Four Dollars (\$10,689,804) shall be raised by taxes and Two Million, Four Hundred Thirty-Nine Thousand, Six Hundred Fifteen Dollars (\$2,439,615) by non-tax revenues for the Fiscal Year July 1, 2019 through June 30, 2020?"

**Article 7: Malletts Bay Sewer Project**

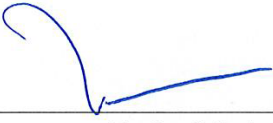


"Shall general obligation bonds or notes of the Town Of Colchester in an amount not to exceed \$8,631,585 be issued to finance the construction of wastewater pollution abatement improvements in Malletts Bay, payable over a period of 30 years, and to dedicate to construction and payment of debt service of such bonds the sum of \$9,650,000 of local option tax funds?"

**Early/Absentee Voting:** You may vote at the Town Offices during office hours (7:30 AM to 4:30 PM) until Monday, March 4th (eve of Election Day). You may request a ballot be mailed to you (allow time for postal transit) or an authorized person may apply for an absentee ballot on your behalf. Requests can be made by phone (802-264-5520); at the Town Clerk's office; or through the Vermont's Voter Registration system at "My Voter Page" at <https://mvp.sec.state.vt.us/>

Completed ballots should be mailed to: Colchester Town Clerk, 781 Blakely Road, Colchester, VT 05446, or taken to the Town Clerk's office. If you choose to mail your completed ballot **be sure you allow time for postal transit! The clerks are not responsible for delayed or misdirected mail.** Ballots must be returned to the Town Clerk's office by 4:30 PM on Monday, March 4, 2019. On Election Day, Tuesday, March 5, 2019, absentee ballots must be returned to the polling place at Colchester High School.

**SIGNED AT COLCHESTER, VERMONT, THIS 8th DAY OF JANUARY, 2019**

**BY THE COLCHESTER SELECTBOARD**

  
\_\_\_\_\_  
Nadine Scibek, Chair  
\_\_\_\_\_  
Jeffrey D. Bartley, Clerk  
\_\_\_\_\_  
Jacki Murphy  
\_\_\_\_\_  
Tom Mulcahy, Vice Chair  
\_\_\_\_\_  
Herbert Downing  
\_\_\_\_\_  
Julie Graeter, Town Clerk

# 2018 Town Annual Meeting Minutes

COLCHESTER, VT.  
RECEIVED FOR RECORD  
*April 2* AD *2018* AT  
*8* O'Clock *00* Min. *A* M  
Recorded in Vol. \_\_\_\_\_ Page \_\_\_\_\_  
of the Land Records  
Attest: *Nadine Scibek*  
Asst. Town Clerk



## Town of Colchester Annual Meeting Minutes Colchester High School Performing Arts Center Monday, March 5, 2018

Moderator Scott Barrett called the meeting to order at 8:15 PM. He welcomed and thanked the audience for attending. He then introduced Selectboard Chair, Nadine Scibek, who introduced the Selectboard members in attendance, Dawn Francis, Town Manager, and Aaron Frank, Deputy Town Manager/CFO.

**Roll Call Selectboard:** Chair Nadine Scibek, Tom Mulcahy, Jeffrey D. Bartley, Herbert Downing, Jacki Murphy

Ms. Francis introduced the Town staff in attendance and their years of service. She also let the audience know that Amy Akerlind, Rescue Chief, is stepping down after 12 years at Colchester Rescue and acknowledged Chief Steve Bourgeois of the Malletts Bay Fire Department.

**Town Staff in Attendance:** Dawn H. Francis, Town Manager; Aaron Frank, Deputy Town Manager/Chief Financial Officer; Karen Richard, Town Clerk, Chief Amy Akerlind, Colchester Rescue; Chief Jennifer Morrison, Lt. Jeff Barton, Lt. Doug Allen, Colchester Police Department; Glen Cuttitta, Director Parks and Recreation; Sarah Hadd, Director of Planning and Zoning; Karen Purinton, Technical Services Manager; Bryan Osborne, Director of Public Works; Kelly McCagg, Director Burnham Memorial Library; Robert Vickery, Assessor; Kathy Walker O'Reilly, Director Economic Development; Linda Gustainis, Management Coordinator and Recording Secretary.

**Also in Attendance:** Chief Steve Bourgeois, Malletts Bay Fire Department.

Moderator Barrett read the Warning:

**The legal voters of the Town of Colchester, Vermont are notified and warned to meet at the Colchester High School Performing Arts Center, Laker Lane, in said Town on Monday March 5, 2018, at 7:00 PM to act on the following articles not involving voting by Australian ballot (Articles 8-15):**

**Article 8: To choose a moderator, if elected moderator is not present.**

The moderator was present and no action was necessary.

Article 9: To act upon the reports of the Town Officers.

**MOTION was made by Richard Pecor and SECONDED by Renee Barrett to act upon the reports of the Town Officers.**

There was no discussion.

**The MOTION passed.**

## 2018 Town Annual Meeting Minutes, Cont'd

**Article 10: To set compensation, if any, to be paid to the Selectboard.**

**MOTION was made by Renee Barrett and SECONDED by Mike Whalen to set compensation to the Selectboard at \$2,000 per year, and the Chair of the Selectboard at \$2,500 per year.**

Richard Pecor pointed out that the School Board members had just received only \$1,500 per year and it was perhaps too great a difference in compensation between the two boards. He then made a motion to set compensation at the same amount as had been set for the School Board. Mr. Barrett noted that the first motion had been made and seconded and it should be voted on before a second motion to set compensation is considered. A voice vote was then taken on the original motion, but it was inconclusive, so a standing vote was taken.

**The MOTION did not pass.**

**MOTION was made by Richard Pecor and Greg Gillard SECONDED that the compensation for the Selectboard be set at \$1,500 per year.**

There was no discussion.

**The MOTION passed.**

**Article 11: To transact any other business proper to come before said meeting.**

Mr. Barrett turned the meeting over to Nadine Scibek, who showed a video of the Town's 2017 accomplishments. She turned to Dawn Francis, Town Manager, to present an overview of the proposed FY 2019 General Operating Budget. Aaron Frank, Deputy Town Manager/CFO then provided further details, and that the proposed budget included funding for two full time fire fighters who would serve the entire town.

Mr. Barrett introduced Dave Usher, Chair of Governance Committee for the past 5 years. Mr. Usher presented the reasons why the Governance Committee felt a qualified person should be appointed to the position of Town Clerk/Treasurer, rather than be elected to the office.

**(Article 14: Proposed Town Charter Amendments re: Subchapter 2. Officers and Subchapter 4: Town Manager)**

**"Shall the voters vote to amend Section 202 to eliminate the elected offices of Town Clerk/Treasurer and Section 404 to authorize the Town Manager, with the advice and consent of the Selectboard, to appoint the Town Clerk and Town Treasurer?"**)

Q: Tim Stetson asked if the Town Clerk/Treasurer is paid and whether the full time fire fighters would serve both districts?

A1: Yes, the elected Town Clerk/Treasurer is paid and there would be no change.

A2: Yes, the fire fighters will serve Districts #2 and #3.

Q: Mr. Stetson asked if the Fire Districts will ever consolidate into one department. Mr. Stetson was a volunteer fire fighter with the Colchester Center Volunteer Fire Center and thinks that the two fire departments should become one.

A: Ms. Francis agreed that, in her opinion, merging the two districts for fire protection and water services would be more efficient, cost effective for tax payers, and less confusing. She said that what is preventing a merger is "the three T's": Trust, tradition, and turf. She opined that some day progress might be made on creating one department. Mr. Frank noted that the fire districts are each separate municipalities, with their own rules and by-laws.

Q: Carol Daigle asked about the Local Option Tax (LOT), the 2% vs. 4% contingency, and the rest of the Charter Changes.

A: It was noted that the LOT has raised the revenue that was predicted and is returning a bit more than predicted.

Q: Ms. Daigle asked about the Stormwater Utility.

A: Karen Adams, Technical Services Manager, gave a brief explanation of how the utility works and what budget items and projects would be paid for by stormwater fees.

Q: Tim Stetson asked if stormwater was paid by the Stormwater Utility fees, not taxes.

A: Ms. Adams explained that some components of stormwater were covered by the Stormwater Utility fees and some by property taxes. The latter is included in the General Operating Budget because the Town must pay the same fees as everyone else. She encouraged all who had questions about the Utility to contact her.

Q: Nathan Potter stated that he was in favor of the Town Clerk/Treasurer position being appointed rather than elected. He noted the lack of citizens coming forward to run for municipal offices and that many incumbents run unopposed. He feels that an election can be a popularity contest rather than based on the candidate's qualifications for office. He reminded the audience that a Treasurer that had committed fraud in another Vermont Town was re-elected.

There was no further discussion.

Aaron Frank then presented a video about the proposed formation of a regional safety dispatch service. **(Article 15: "Shall the Town of Colchester enter into an agreement for the formation of a union municipal district to be known as the Chittenden County Public Safety Authority, for the purpose of providing regional emergency dispatch?")**

Q: Carol Daigle asked where her Rescue was located.

A: The Rescue is on Blakely Road next to the Town Garage.

Q: Sarah Austin asked if the new fire fighters would also be EMTs.

A: Steve Bourgeois said yes.

Q: Tim Stetson asked how it was determined that a regional call center would save 70 seconds of response time.

A: Call data over 8 months was collected and analyzed.

Q: Mr. Stetson asked how call transfers would be made within the regional dispatch.

A: Chief Morrison answered that it would be determined by time of day, level of staffing and how many municipalities join the Union District.

Mr. Frank reminded the audience that the ballot item only allowed the Town to enter into an agreement to create a union municipal district. There would be further development of details for the operation of the regional dispatch if creation of the district was approved. There would be no financial obligation created for the towns by a yes vote.

Herbert Downing, Selectboard member, added that the Town spends \$400,000 a year on dispatch and we want to get as much "bang for our buck" as possible. A consolidated regional dispatch service would do that.

Q: Richard Pecor wanted to know if the regional Call Center would know where all the participating towns' ambulances and other department resources were located.

A: Yes.

Q: Bobbi Holzel asked why dispatchers seemed to dislike the idea?

## 2018 Town Annual Meeting Minutes, Cont'd

A: Chief Morrison said that it is the human aspect of the proposed changes in that they do stand to lose their jobs and will need to reapply for employment in the new dispatch center. However, there will be more opportunity for career advancement at the new center, more and better training, and safer working conditions for all.

Q: Sarah Austin mused that 70 seconds is a long time when responding to an emergency and asked how many towns would be voting on the question.

A: Seven towns.

Q: Mr. Stetson commented that he now supports the Regional Dispatch after the presentation. He observed [in response to the argument that a regional dispatcher might not be familiar with other towns' streets and landmarks] that even local departments sometimes have trouble locating addresses in emergencies.

There was no further discussion.

Mr. Barrett read **Article 12: To adjourn said meeting and to reconvene at the Colchester High School, Laker Lane, in said Town on Tuesday, March 6, 2018, for voters in District 9-1 and District 9-2 to vote for Town Officers and to transact any other business involving voting by Australian Ballot with voting to begin at 7:00 AM and to close at 7:00 PM.**

**MOTION was made by Mike Whalen and SECONDED by Tim Stetson to adjourn the meeting.**

There was no discussion.

**The MOTION passed.**

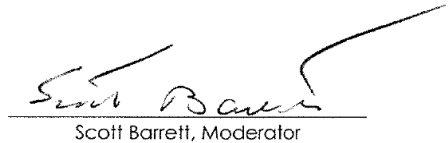
Nadine Scibek announced that Dawn Francis was retiring at the end of April and presented Ms. Francis with a bouquet of flowers. She then announced that Aaron Frank had been selected as the new Town Manager and had signed a 2 year contract to begin on May 1, 2018 and end June 30, 2020.

The meeting was adjourned at 9:25 PM.

Respectfully Submitted,

  
Linda Gustainis, Recording Secretary

  
Karen Richard, Town Clerk

  
Scott Barrett, Moderator

**Sullivan, Powers & Co., P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS

77 Barre Street  
P.O. Box 947  
Montpelier, VT 05601  
802/223-2352  
[www.sullivanpowers.com](http://www.sullivanpowers.com)

Fred Duplessis, CPA  
Richard J. Brigham, CPA  
Chad A. Hewitt, CPA  
Wendy C. Gilwee, CPA  
VT Lic. #92-000180

Selectboard  
School Board  
Town of Colchester  
Colchester, Vermont 05446

We have audited the financial statements of the Town of Colchester, Vermont and the Colchester School District as of and for the year ended June 30, 2018.

The financial statements, our reports, and the management discussion and analysis are available for public inspection at the Town and School District offices and web sites.

*Sullivan, Powers & Company*

[illegible]

## 2019 DIRECTORY

### Departments | Department Heads Municipal Offices

Aaron Frank Town Manager. . . . .	264.5509
Bob Vickery Assessor. . . . .	264.5671
Geoff Urbanik Deputy Town Manager . . . . .	264.5509
Kathi Walker O'Reilly Economic Development . . . . .	264.5508
Sherry LaBarge Human Resources . . . . .	264.5509
Glen Cuttitta Parks and Recreation . . . . .	264.5640
Sarah Hadd Planning and Zoning . . . . .	264.5606
Bryan Osborne Public Works . . . . .	264.5620
Julie Graeter Town Clerk   Treasurer . . . . .	264.5520
Kelly McCagg Burnham Memorial Library . . . . .	264.5662
Town Office Fax . . . . .	264.5503
<b>Police   Fire   Rescue Emergency. . . . .</b>	<b>911</b>
Non-Emergency . . . . .	264.5556
Doug Allen, Chief of Police . . . . .	264.5555
Scott Crady, Rescue Chief . . . . .	264.5590
Michael Cannon, Tech. Rescue Chief. . . . .	264.5590
Stephanie Gingras, Animal Control . . . . .	264.5556

### Fire Departments

Colchester Center Volunteer Fire Co. Mike Chmielewski, Chief . . . . .	878.8961
Malletts Bay Fire Department Stephen Bourgeois, Chief. . . . .	862.4415
Erik Haversang, St. Michael Fire Chief . . . . .	654.2328
Leslie Lindquist, St. M. Rescue Chief . . . . .	654.2327
Fire Warden, Mike Chmielewski . . . . .	878.5013
Fire Warden, Stephen Bourgeois . . . . .	862.4415



### Fire (Water) Districts

Fire District #1 (Route 15) . . . . .	864.7454 x120
Fire District #2 (The Bay) . . . . .	862.4621
Fire District #3 (Village). . . . .	878.4337 503.2116
Champlain Water District (Lower Malletts Bay Ave. and Exit 15) . . . . .	864.7454
Town of Essex (Fort Ethan Allen) . . . . .	878.1344

### Colchester Schools

Colchester School District . . . . .	264.5983
Colchester High School . . . . .	264.5700
Colchester Middle School . . . . .	264.5800
Malletts Bay School . . . . .	264.5900
Porters Point School . . . . .	264.5920
Union Memorial School . . . . .	264.5959
Amy Minor, Superintendent. . . . .	264.5999

### OTHER HELPFUL NUMBERS

<b>Dig Safe VT</b> . . . . .	811
<b>GMT</b> Green Mountain Transit . . . . .	864.0211
<b>SSTA</b> -Special Services Transportation Agency . . . . .	878.1527
<b>Colchester Post Office</b> 218 Malletts Bay Ave . . . . .	655.1376
<b>Cemetery Plots</b> , Wanda Morin . . . . .	264.5520

## All Around the Town

### Hours of Business

#### Town Offices

Monday - Friday 7:30 AM - 4:30 PM

**Police** 24 hours

**Rescue | Technical Rescue** 24 hours

#### Library

Monday | Wednesday 10:00 AM - 8:00 PM

Tuesday | Thursday | Friday 10:00 AM - 6:00 PM

Saturday 9:00 AM - 3:00 PM

Closed Sunday

### Town Clerk Fees

<b>Amusement License</b> (full year)	\$100.00
<b>Catering Permit</b>	No Fee
<b>Certified Copy of Vital Record</b>	\$10.00
<b>Document Recording</b> (per page)	\$10.00
<b>Dog Licenses</b> - Rabies certificate required	
By April 1st, Spayed   Neutered	\$15.00
Not Spayed   Neutered	\$20.00
After April 1st, Spayed   Neutered	\$20.00
After April 1st, Not Spayed   Not Neutered	\$25.00
<b>Green Mountain Senior Passport</b>	\$2.00
<b>Liquor License</b> 1 <sup>st</sup> class	\$115.00
<b>Liquor License</b> 2 <sup>nd</sup> class	\$70.00
<b>Marriage License</b> (incl. certified copy)	\$70.00
<b>Motor Vehicle Registration Renewal</b>	\$3.00
<b>Mylar Recording</b>	\$15.00
<b>Notary Public Services</b>	No Fee
<b>Passport Photo</b>	\$10.00
<b>Passport Processing</b>	\$35.00
<b>Peddler License</b>	\$80.00

### Town Offices Closed | Observed Holidays

New Year's Day  
 Martin Luther King Jr. Day  
 Presidents' Day  
 Memorial Day  
 Independence Day  
 Labor Day  
 Veterans Day  
 Thanksgiving  
 Day after Thanksgiving  
 Christmas Eve (1/2 day)  
 Christmas Day  
 New Year's Eve (1/2 day)

### Meeting Schedules

#### Colchester School Board

Colchester High School Library

1st & 3rd Tuesdays of the month at 7:00 PM

#### Colchester Selectboard

Town Offices

Outer Bay Conference Room, 3rd floor

2nd & 4th Tuesdays of the month at 6:30 PM

#### Cemetery Advisory Committee

Town Offices

Champlain Room, 2nd floor

3rd Thursday of the month or per agenda at 8:00 AM

#### Conservation Commission

Bayside Activity Center or location per agenda

3rd Monday at 7:15 PM or per agenda

#### Development Review Board

Town Offices

Outer Bay Conference Room, 3rd floor

2nd Wednesday of the month at 7:00 PM

#### Governance Committee

Town Offices, Abenaki Room, 2nd floor

(Meets as necessary)

#### Library Board of Trustees

Burnham Library

3rd Thursday of the month at 4:30 PM

#### Planning Commission

Town Offices

Outer Bay Conference Room, 3rd floor

1st & 3rd Tuesdays of the month at 7:00 PM

#### Recreation Advisory Board

Town Offices, Champlain Room, 2nd floor

2nd Wednesday of the month at 7:00 AM

For meetings calendars, visit our website:  
[ColchesterVT.gov](http://ColchesterVT.gov)

For school information visit the Colchester  
 School District website: [csdvt.org](http://csdvt.org)

## Elected Town Officers and Term Expirations

### Justices of the Peace      Terms expire Jan. 31, 2019

Kathryn Anger	Carolyn Barnes
Bob Bouchard	Mary Brennan
Patrick Brennan	Maureen Dakin
Charlotte Gardner	Angela MacDonald
Marie-Reine Pepin	Joey Purvis
Wendy Simpers	Jeff Spengler
Kristy Kurt Spengler	Curt Taylor

### Library Trustees      5 yr. terms expire on Election Day

Bob Henneberger	March, 2019
Leora Black	March, 2023
Marcia Devino	March, 2020
Jessica Leary Clarke	March, 2022
Toni Josey, Chair	March, 2021

### Listers      3 yr. terms expire on Election Day

Geri Barrows	March, 2021
Angela MacDonald	March, 2020
D. Mulac [Vacant as of Jan. 2019]	March, 2019

### Moderator      1 yr. term expires on Election Day

Scott Barrett	March, 2019
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### School Board      Terms expire on Election Day

Mike Rogers, Chair	3 yr. term	March, 2021
Lincoln White, Vice Chair	3 yr. term	March, 2020
Craig Kieny, Clerk	3 yr. term	March, 2019
Lindsey Cox	2 yr. term	March, 2020
Curt Taylor	2 yr. term	March, 2019

### Winooski Valley Park District Representative

Susan Gilfillan	September 31, 2020
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### Selectboard      Terms expire on Election Day

Nadine Scibek, Chair	3 yr. term	March, 2021
Tom Mulcahy, Vice Chair	3 yr. term	March, 2019
Jeffrey Bartley, Clerk	2 yr. term	March, 2020
Herbert Downing	3 yr. term	March, 2020
Jacki Murphy	2 yr. term	March, 2019

### Champlain Water District Reps      3 yr. terms expire:

Karen Richard	March 06, 2021
Bryan Osborne (Alternate)	March 06, 2021

### State Legislators

Senator Richard Mazza

#### District 9-1

Curt Taylor	Jim Condon
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#### District 9-2

Patrick Brennan	Maureen Dakin
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### Dates to Remember

If tax day falls on a weekend, they are due the following Monday

Last Monday in January	Election Petitions due
1st Monday in March	Town Meeting
1st Tuesday in March	Election Day
March 15	Taxes due
April 1	Dog Licenses due
August 15	Taxes due
1st Tuesday in November	Election Day
November 15	Taxes due

## Appointed Officers | Volunteer Boards & Commissions | Expiration of Terms

<b>Conservation Commission</b>		<b>4 yr. terms expire:</b>	<b>Development Review Board</b>	<b>Terms expire:</b>
Theresa Carroll, Chair		September 30, 2020	Matthew Gamage, Chair	September 30, 2019
Patrick Volz, Vice Chair		September 30, 2020	Zafir Bludevich	September 30, 2020
Lisa Halvorsen, Secretary		September 30, 2019	Ed Richard (alternate)	September 30, 2019
Lisa Liotta		September 30, 2022	Angela MacDonald	September 30, 2020
Pam Loranger		September 30, 2021	Bert Severin	September 30, 2019
Timothy Moran		September 30, 2022	Mickey Palmer (alternate)	September 30, 2019
Liz Hamlin-Volz		September 30, 2019	Gavin Sicard (Youth Seat)	September 30, 2019
<b>Miscellaneous Officers</b>		<b>Terms expire March 31, 2019</b>	<b>Recreation Advisory Board</b>	<b>Terms expire:</b>
<b>Health Officer</b>	Denise Johnson-Terk		Adriane Martin	September 30, 2019
<b>Deputy Health Officer</b>	Derek Shepardson		Ruth Blauwiel	September 30, 2019
<b>Tree Warden</b>	Bryan Osborne		Richard Pecor	September 30, 2020
			Jim Neary	September 30, 2020
<b>Cemetery Advisory Committee</b>	<b>Terms expire:</b>		Scott Perren	September 30, 2019
Pam Loranger, Chair	February 28, 2019		Julie Hulburd	September 30, 2019
C. Magoon, Clerk	February 28, 2019			
Wanda Morin, Vice-Chair	February 28, 2021		<b>Board of Ethics</b>	<b>Terms expire:</b>
Theresa Carroll	February 28, 2021		Keith Oldinski	September 30, 2019
Doug McSweeney	February 28, 2019		Inge Schaefer	September 30, 2020
<b>Chittenden County Regional Planning Commission</b>			<b>Emergency Management</b>	
<b>Representatives</b>	<b>2 yr. terms expire:</b>		Aaron Frank	Director
Jeffrey Bartley	June 30, 2019		Dep. Chief Jeff Barton   Seth Lasker	Coordinators
Jacki Murphy (Alternate)	June 30, 2019			
<b>Governance Committee</b>	<b>No terms   no expiration</b>		<b>Planning Commission</b>	<b>Terms expire:</b>
David Usher, Chair	Mickey Palmer		Pam Loranger, Chair	September 30, 2019
Curt Taylor	Bud Meyers		Nicholas Longo	September 30, 2020
			Robert Scheck	September 30, 2020
<b>Chittenden Solid Waste District Representatives</b>			Rich Paquette	September 30, 2019
Timothy Moran	May 31, 2020		Rebecca Arnold	September 30, 2020
Jeffrey Bartley (Alternate)	May 31, 2020		Sarita (Sarah) Austin	September 30, 2020
			Mark Tarinelli	September 30, 2019
<b>Fire Wardens</b>	<b>5 yr. terms expire:</b>			
Mike Chmielewski	June 30, 2021			
Stephen Bourgeois	June 30, 2021			

## Directory: Civic Organizations

**Age Well | Meals on Wheels** | 865.0360

**Colchester Community Chorus** | Carol Reichard | 878.0014  
winchris65@comcast.net

**Colchester Community Food Shelf** | 879.2444  
info@colchesterfoodshelf.org

**Colchester Historical Society** | 878.0014  
www.colchestervt.gov/historical

**Colchester Lion's Club** | 881.8919  
heather0905@comcast.net

**Colchester-Milton Rotary Club** | www.cmrotary.org

**Colchester Quilter's Club** | Fran Allyn | 862.1595

**Colchester School District** | 264.5999

**Cub Scouts Pack 655 | Girls & Boys** | pack655.org  
Cub Master Jeremy Watarz | watarz@pack655.org

**Fellowship of the Wheel Mountain Biking Club**  
www.fotwheel.org

**Flying Hooves 4-H Club** | Rose Garritano | 656.5433  
rosemarie.garritano@uvm.edu

**Girl Scouts** | www.girlscoutsgwm.org

**Lake Champlain International, Inc.** | 879.3466  
www.mychamplain.net

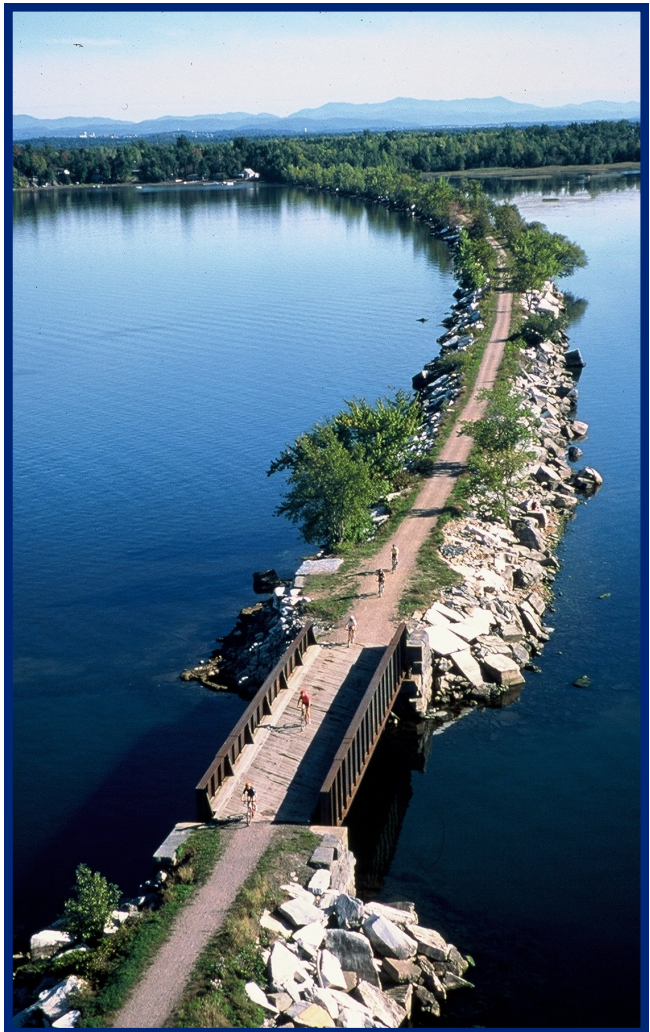
**Local Motion** | 861.2700 | info@localmotion.org

**Malletts Bay Lakers Snowmobile Club**  
www.malletsbaylakers.club.vtvast.org

**Scouts BSA | Boys Troop 658** | winooski658.mytroop.us  
Scoutmaster Michael Lane | michael.lane@its.uvm.edu

**Scouts BSA | Boys Troop 601** | troop601vt.org  
Scout Master Jeremy Watarz | watarz@troop601vt.org

**Scouts BSA | Boys Troop 624**  
Scout Master John Coolidge  
essexjunction624.mytroop.us/contact



# Keep in Touch!



## Connect with your Town

Need to report a problem, need service, or have a question? *Please contact us directly via phone or email*

- Emergency Services:  
Police | Fire | Emergency Medical 911
- General Number 264-5500
- Directory by Department  
Name, Phone, Email  
[ColchesterVT.gov/directory.aspx](http://ColchesterVT.gov/directory.aspx)



## Stay Informed

- Town Website: [ColchesterVT.gov](http://ColchesterVT.gov)
- Weekly Newsletters:  
[ColchesterVT.gov/Archive.aspx?AMID=38](http://ColchesterVT.gov/Archive.aspx?AMID=38)
- Selectboard Meetings: Watch on  
[lcatv.org/colchester-selectboard](http://lcatv.org/colchester-selectboard)
- Selectboard Agendas and Minutes:  
[clerkshq.com/Colchester-vt](http://clerkshq.com/Colchester-vt)



## Social Media

- Facebook:  
Posts of Activities and Doings Around Town
- Instagram:  
Occasional Posts
- Front Porch Forum:  
Announcements of meetings, surveys, newsletters, special events, local construction and other special notices\*

\*Please do *not* use Front Porch Forum to report an issue or if you want a response from a member of our staff.



## Reports



- Annual Town Reports  
[ColchesterVT.gov /368/Town-Reports](http://ColchesterVT.gov/368/Town-Reports)
- Annual Town Audit:  
[ColchesterVT.gov /Archive.aspx?AMID=37](http://ColchesterVT.gov/Archive.aspx?AMID=37)



## Selectboard Annual Report

**Nadine Scibek, Chair | Tom Mulcahy, Vice-Chair**  
**Jeffrey D. Bartley, Clerk | Herbert Downing | Jacki Murphy**

### 2017-18 Highlights

Nadine Scibek, Selectboard Chair

It has been a year of milestones and transitions for the Town with a number of career employees retiring and others moving on. Through all the changes the Town of Colchester Selectboard's and staff's commitment to providing the best service with available resources has remained our number one priority. Here are some of the happenings during this past fiscal year:

#### **2017-18 retirees included:**

- Dawn Francis, Town Manager
- Police Chief Jennifer Morrison
- Karen Richard, Town Clerk/Treasurer, with 30 years of service to the Town
- Bob Curtiss, Garage Supervisor, Department of Public Works, with 37 years of service
- Sgt. Jeff Fontaine, a 37 year veteran of the Colchester Police Department (CPD) and Lois Fontaine, Communications Specialist in Dispatch, with 27+ years of service
- Gail Parish, Records and Administrative Clerk at CPD for 31 years
- Mike Cootware, Building Maintenance, 31 years of service

#### **Those who left the employment of the Town for new horizons included:**

- Rescue Chief Amy Akerlind
- Floyd Sheesley, Operations Manager, Department of Public Works (DPW)
- Robin Parry, Facilities Manager, DPW
- Moira Plant, Administrative Assistant in Parks and Recreation
- Joshua Muse, Burnham Library and IT

#### **Staff who transitioned to new positions included:**

- Aaron Frank, previously the Deputy Town Manager and Chief Financial Officer, is now the Town Manager
- Julie Graeter, formerly an assistant Town Clerk, is now Colchester's Town Clerk/Treasurer
- Karen Adams of Planning and Zoning moved to DPW to become the Technical Services Manager
- Ken Nichols of DPW moved to the position of Garage Supervisor
- Lara Alemn, formerly a Finance Officer, is now the Director of Finance

#### **We welcome our new staff including:**

- Geoffrey Urbanik, Deputy Town Manager
- Scott Crady, Rescue Chief. New Rescue staff includes John Keating and Kiley Baillargeon
- In Parks and Recreation, Lee Barrett joined us as the ACE/Recreation Program Director and Hannah Sorrell was hired as the Administrative Assistant; Andrew Norton is the new Parks Foreman
- The Department of Public Works hired Randy Alemn as Operations Manager and Melaney MacKay as Operations Coordinator
- Sean Cannon is the new Planning and Zoning Coordinator
- Kat Janiga is a new librarian at Burnham Library
- Erin Hogan is a new Assistant Town Clerk
- At CPD, Sheila Kaiser is the new Records and Administrative Clerk; new police officers include

## Selectboard Annual Report, Cont'd

Meghan Duell and Jordan Barriere; and Communications Specialists Megan Severance and Tierra Myers joined Dispatch

### **Milestones and highlights include:**

- Colchester Police Department celebrated their 50th anniversary.
- The Bayside Park and Hazelett Property Master Plan was completed.
- The new Village Park Trail project was completed and opened to the public.
- The Town of Colchester was named a "Best Place to Live in America" for a second time by Money Magazine.
- In March 2018 Colchester voters approved a Charter change to make the office of Town Clerk/Treasurer an appointed position, rather than elected; and also voted their approval for a regional dispatch and the Chittenden County Public Safety Authority Services (CCPSA) has been formed.
- The Selectboard's Policy regarding Winter Maintenance of Private Roads was reviewed, updated, and adopted after consideration of extensive public input.
- Along with Governor Scott, we commended four members of the Colchester Technical Rescue who deployed to Texas to assist in recovery efforts in the aftermath of Hurricane Harvey, as part of a 15-member Vermont swift water team.
- The Colchester Police Department and Colchester Rescue partnered with the Howard Center for Community Outreach that provides four social workers who are on call to assist the Town and other communities in responding appropriately to individuals challenged by mental health issues to help direct them to needed services and keep everyone safe.
- The Colchester Causeway was damaged in the May 4th high water and windstorm. With the assistance of the State of Vermont, emergency repairs were made so it could be re-opened in late June.

The Selectboard recognizes and appreciates our dedicated employees, both long-time and new, along with the many incredible volunteers, who make Colchester such a wonderful place to live, work, and play.

**"Ensuring that no property owner pays more than their fair share."**

**2017-18 Year in Review:  
 By the Numbers**

- 507 site inspections conducted
- 391 change of value notices mailed
- 36 current user changes
- 330 increases in assessments
- 61 decreases in assessments

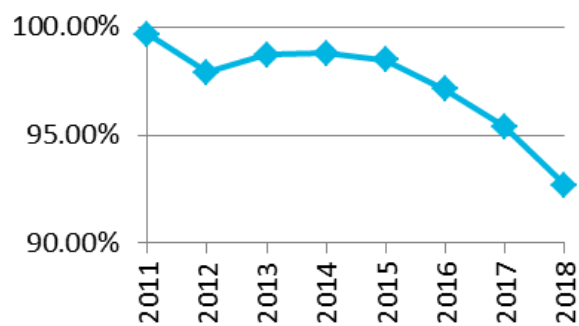


**It Pays to Pay Attention!**

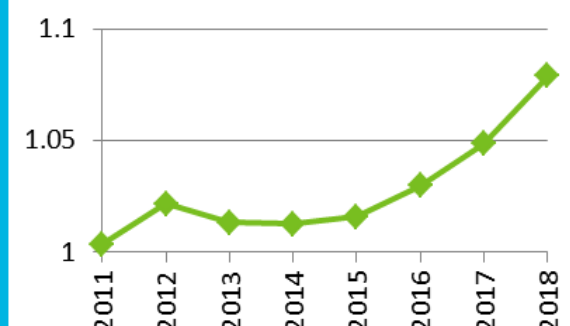


The Town's appeal of the State Tax Department's determination of the Common Level of Assessment (CLA) saved Town tax payers about \$215,000!

**Changes in the Common Level Of Assessment (CLA) Since 2011**



**CLA Decrease**



**Percent of Market Value Increase**



**Fun Fact: There are five solar arrays of >50 kw within the Town's boundaries.**

**Have questions about your property assessment?**

**Call the Assessor's Office at 264.5670**

or

**Email Bob Vickery, Assessor at  
 rvickery@colchestervt.gov**

or

**Email Traci Paquette,  
 Property | Tax Specialist at  
 tpaquette@colchestervt.gov**

## Burnham Memorial Library

Kelly L. McCagg, Director

"The Burnham Memorial Library is an integral part of Colchester that provides a trusted, essential public service; bringing together people of all ages to connect them to information, learning, and life-long enrichment. The goal of all library programs and services is the building and strengthening of community."



**Fun with Physics**



**Reading to Therapy Dog Willy Wonka**



**Needle Felting Group**

### 2017-18 Year in Review | By the Numbers

- 81,122 Items Circulated (books, movies, music, magazines, passes)
- 58,088 Library Visitors (avg. 117 per week)
- 2,821 E-books downloaded (12.8% increase)
- 3,353 Audiobooks downloaded (7.5% increase)
- 730 Programs Provided
- 8,277 Program Attendees
- 269 Summer Reading Program Participants
- 189 Outreach Sessions with 4,287 patrons served (11.4% increase)

### Did You Know?

- The Burnham Library's regular partners include the VNA, Niquette Bay State Park, Intervale Food Hub, AARP, and the Colchester Food Shelf
- The Library took over use and management of the Meeting House for larger programs



**"Management of growth and development balanced with the preservation of our natural assets and quality of life."**

### 2017-18 Year in Review Highlights



**Vermont Nut Free Chocolates** announced their expansion and relocation to Colchester. They will be increasing from twenty-five employees to fifty within eighteen months.

**Burger Bar** opened on Route 15 across from the Fanny Allen Campus and offers a casual dining experience. The Burger Bar is an extension of long-time business Bessery's Butcher Shoppe, located conveniently near Colchester in the New North End.



**Green Mountain Surgery Center** Construction began in spring 2018 for the new facility that will provide two operating rooms and 4 procedure rooms and bring twenty-two new jobs to the area.

**Money Magazine** announced in January, 2018 that Colchester was named the "Best Place to Live in Vermont" This was the third time that Colchester was recognized by the publication.



**Farmer's Coalition** worked with the UVM Extension Center and local farmers to host an educational forum on agriculture and water quality protection in Lake Champlain. The session was attended by Colchester students and residents, local businesses, and municipal employees.



**New Colchester Welcome Signs** replaced old, worn-out signs in seven locations around town. The new signs are an attractive addition that have been well-received by the public.

## Parks and Recreation

Glen Cuttitta, Director

"Optimizing the experience of living!"



Pickleball's popularity has grown!



### Community Special Events

- Touch a Truck
- Fourth of July Fun Run, Parade & Fireworks
- Causeway 5K Race
- Colchester Triathlon
- Summer Concert Series
- Movies in the Park
- Dinner with Santa
- Colchester Winter Carnival

### Department Accomplishments

- Built outdoor skating rink at Airport Park
- Worked with VTRANS on interim Causeway Repair
- Completed Master Plan for Bayside Park and Hazelett Property
- Completed Village Park Trail
- Created Lacrosse curriculum focused on skills development and mini field games
- New addition to Bayside Water Park

Touch a Truck is a favorite with children of all ages.



Babysitting Academy



### Did you know? By the Numbers

5 bike/pedestrian paths | 11 miles of bike paths | 2 beaches | 13 parks | 1 seasonal ice rink | 400 acres of parks and natural areas | 66 new programs | 487 programs | 8,000+ participants

## Planning and Zoning Department

Sarah Hadd, Director

“Seven sections in one department: Planning | Zoning | Building Inspections | Health Officer | Investigations | Long-Term Planning | Permitting”

### 2017-18 Year in Review

- The Planning Commission kicked off the 2019 Town Plan Process with a visioning session in May. Public work sessions on the Town's neighborhoods and the various topics of the Town Plan will continue into the fall of 2018 with plan adoption anticipated in early 2019.
- The Subdivision and Zoning Regulations were combined to create the Development Regulations. The combined bylaw was the work of the Planning Commission and Development Review Board and will streamline subdivision applications and provide better criteria for planned unit developments.
- Planning and Zoning Director Sarah Hadd became a Certified Floodplain Manager and earned an American Institute of Certified Planners Certification.
- Sean Cannon joined the team as Planning and Zoning Coordinator.
- Morgan Eaton, Get Engaged youth member of the Development Review Board, was promoted to an adult member in March.



Above: Wastewater Official and Health Officer, Denise Johnson Terk, suits up for an inspection.

Right: Development Review Board members walk a Colchester beach to view a seawall.

### Planning and Zoning by the Numbers

- 568 permits issued
- 1 permit denied
- > \$24 million in construction
- 37 violations logged | 25 resolved | 12 in progress
- 39 new home permits issued | 22 single family | 17 multi-family
- \$231,000 in building permit revenue generated
- > \$13,000 in fines received



## Colchester Police Department

### Jennifer Morrison, Chief of Police

"Integrity. Service. Community."

#### A Farewell Message from Chief Morrison

My five years as Police Chief have come to a close. It has been an honor to lead the men and women of CPD. The dedication, experience, and commitment of this team of police professionals is second to none.

Colchester is a very special place and the people of Colchester are caring, supportive, and engaged. How do we create and sustain self-reliant, desirable, strong neighborhoods and communities? I have given a great deal of thought to this and I'd like to share my thoughts:

Social cohesion is created by relationships, trust and residents' ownership of their neighborhoods and the issues that impact them. It requires public places where people can recreate, shop, and network to build relationships. These "anchor points" are where public trust is strengthened. Social cohesion can restore a sense of civility and shared responsibility in neighborhoods and the community. Crime is reduced when trust between community and local government is strong; well-being and shared values are preserved; innovation, creativity, kindness, cooperation and community pride is fostered. Neighbors cooperate to solve minor problems before they require police intervention.

This is what I envision for Colchester's future. Invest in each other because cohesive communities are stronger, safer communities.

Thank you all for your support over the past five years. It has been a privilege to serve as your police chief. You are a special community, Colchester, and I have loved being a part of you!

#### 2017-18 in Review | By the Numbers

- 13,518 Calls for Service
- 310 Mental Health Calls
- 47 attempted suicides
- 291 drug-related calls
- 16 overdoses | 3 fatal
- 413 arrests with charges of 503 crimes
- We celebrated CPD's 50th Anniversary
- 5 employee retirements | replacements
- Created Community Outreach Program with Howard Center social workers



Sgt. Roy with new recruits Zack Roy and Jordan Barriere



K-9 Tazor



Lt. Jeff Barton, Chief Morrison, and Lt. Doug Allen, who is now Chief of CPD

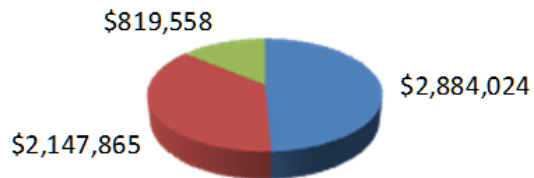
## Department of Public Works

Bryan Osborne, Director

"Planning, design, construction, operation, and maintenance of public infrastructure."

### Funding Source

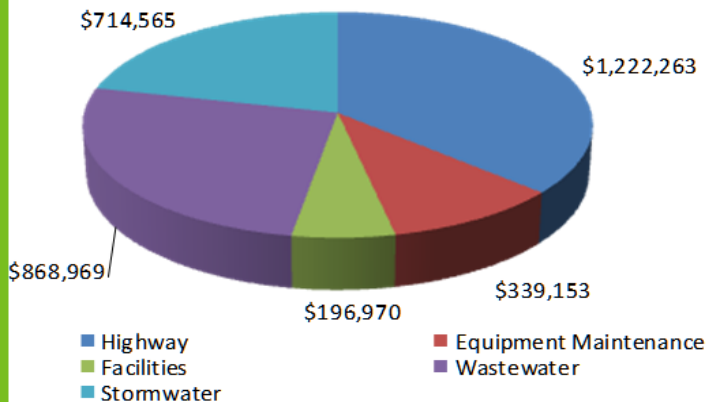
#### \$5,851,447



■ Property Taxes ■ Utility Fees ■ State/Federal Grants

### Maintenance Expenses

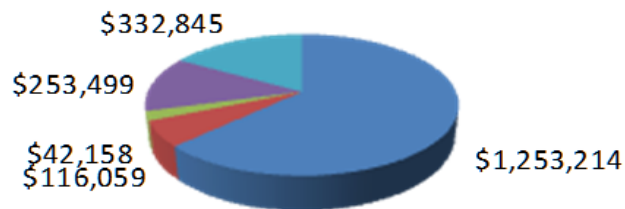
#### \$3,341,921



■ Highway ■ Facilities ■ Stormwater ■ Equipment Maintenance ■ Wastewater

### Capital Expenses

#### \$1,997,773



■ Transportation ■ Equipment ■ Facilities ■ Stormwater ■ Wastewater

### FY17-18 Year in Review

#### Pedestrian Improvements

West View Drive Sidewalks  
Mountain View Drive Sidewalks

#### Paving Projects

Birchwood Drive  
Julie Drive  
Prim Road

#### Building Projects

Bayside Activity Center Carpets  
Historical Society Roof and Ceiling Replacement  
Town Office Mechanical Control System Upgrade

#### Stormwater

East Road Culvert Replacement  
Malletts Bay Scoping Study  
First Stormwater Utility Billing

#### Grants Received

\$685,000

New sidewalks were installed on Mountain View Drive, below.



## Colchester Rescue

### Scott Crady, Rescue Chief

"Colchester Rescue is dedicated to improving the health and well-being of the community by providing the highest quality emergency medical services to our patients and preventing illness and injury through public education."

#### 2017-18 Year in Review

- Colchester Rescue responded to 1,343 emergency incidents with 209 of those incidents outside of Colchester
- 35 of the incidents outside of Colchester were interceptions where Colchester personnel could provide a higher level of care than the responding agency
- Chief Amy Akerlind stepped down as Rescue Chief in June to pursue her private business full time
- Scott Crady was hired as the Rescue Chief in May
- Two full time employees resigned to pursue other employment opportunities
- Two highly qualified individuals, Kiley Baillargeon and John Keating, were hired
- Colchester Rescue participated in National Stop the Bleed Day, American Red Cross Blood Drive, Touch-A-Truck, our annual Open House, EMS Week, and the mock crash at Colchester High School
- Colchester Rescue participated alongside Colchester Parks and Recreation, Colchester Police, Malletts Bay Fire Department and Colchester Center Volunteer Fire Company during community events such as Fourth of July, Triathlon, Iron Dog, CHS Football, Pond Hockey, and Big Chill



Our paramedic force was increased from four providers to six with the recent certification of two members. We also have two more members that will complete the paramedic program in 2018-19.



## Colchester Technical Rescue

### Michael Cannon, Technical Rescue Chief

#### 2017-18 Year in Review

The Town of Colchester proudly recognized its Technical Rescue Team with its 25th year of service to Colchester. Our team members require extensive training and expertise and the Technical Rescue Team demands a strong commitment from its members.

The Team responds in mutual aid to surrounding communities within Chittenden County and upon request by the Vermont Department of Public Safety. Our thanks also to the many agencies that assist us including the Vermont State Police SCUBA Team, State Police Marine Unit, United States Coast Guard, United States Border Patrol, Grand Isle Sheriff, Vermont Army National Guard Aviation Unit and the Vermont Fish and Wildlife Department.

Technical Rescue has an annual operating budget of just under \$40,000 from the community, with further funds provided by donations and grants.

Colchester Rescue and Technical Rescue are proud to have personnel that are members of the VT State Urban Search and Rescue Team. Many of our members were selected to deploy to North Carolina in preparation for Hurricane Florence and her aftermath. Once on site these men and women represented our state with professionalism, respect and compassion.

#### Colchester Technical Rescue Calls by Community (Calendar Year)

Community/Year	2017
Barre	1
Bolton	1
Burlington	3
Canaan NH	1
<b>Colchester</b>	<b>14</b>
Duxbury	1
Essex	2
Huntington	1
Middlesex	1
Montpelier	1
Northfield	1
Richmond	2
Shelburne	1
Stowe	1
Underhill	1
Waterbury	1
Williston	2
Winooski	2
Airport (BTV)	5
<b>Total Calls in 2017</b>	<b>42</b>



Above and Right: In the aftermath of Hurricane Florence our team performed many rescues working day and night in some of the worst conditions.

## Town Clerk | Treasurer's Office

Karen Richard, Town Clerk | Treasurer

"First in digital community records in Vermont"



Above: Karen Richard, Town Clerk | Treasurer retired on June 30, 2018 after 20 years of service. She was honored with a Resolution from state legislators in Montpelier.

### 2017-18 Year in Review By the Numbers

- Dogs registered: 986
- Land record books added: 17
- Mylars (land surveys) added: 56
- Passports processed: 785
- Taxes billed: \$43,177,964.71
- Taxes collected: \$43,049,903.56
- Stormwater bills collected: \$799,235
- Births: 136
- Deaths: 373
- Civil Marriages: 123

### What Does the Town Clerk | Treasurer Do?

- Supervise elections: including voter registration, polls, ballot preparation, absentee ballots, ballot boxes, supervise and advise election officials, tabulate and send election results to the Secretary of State
- Licenses: including liquor, catering, dog, carter, marriage, and amusement
- Distribute tax bills and collect taxes
- Account for public fees and monies collected
- Maintain and provide vital records: marriage, birth, death
- Oversee Civil Board
- Cemetery: records and plot sales
- Maintain land records
- Vault records and research assistance
- Record minutes of all Town commission and board meetings
- Notary Public
- Passports
- Vehicle registration

### Did you know?

- Land records and land surveys dating back to 1922 are now in digital format and accessible to customers online at: [www.uslandrecords.com](http://www.uslandrecords.com).
- Cemetery records for the five Town-owned cemeteries are on software for easy accessibility.
- Stormwater Utility billing is collected by the Clerk's Office, but see Karen Adams in the Department of Public Works if you have questions about your Stormwater bill .

## Town Manager's Report

### Aaron Frank, Town Manager

Fiscal year 2017-18 saw changes in nearly every department. Department Heads who retired left their departments well-prepared and Town services continued without a hitch. Colchester departments are highly respected in their various fields. That reputation paid off when we were able to attract enthusiastic, skilled, and able candidates for the positions that were available last fiscal year. We hired talented new staff to continue the delivery of quality services to our beautiful community.

#### Department Head Level Changes Included:

- **Town Manager, Dawn Francis**, retired in April 2018. I was honored to be chosen by the Selectboard for the position of Town Manager. My business-oriented background, five years as Colchester's Deputy Town Manager and Chief Financial Officer, and working collaboratively with Dawn during her tenure to learn the fine points of municipal management made the transition a very smooth one.
- **Deputy Town Manager Geoffrey Urbanik** finished first among a very competitive applicant pool for the Assistant Manager's position. He came to Colchester from Richmond, Vermont where he served as Town Manager. His hands-on approach and experience in fiscal matters, operations, projects, and general management make him highly qualified.
- **Town Clerk/Treasurer Karen Richard** retired at the end of June 2018 after 30 years with the Town. Colchester voters approved a Charter Change last March that changed the previously elected position to a qualifications-based hired position. We selected from multiple applicants who knew aspects of the job; Assistant Town Clerk/Treasurer Julie Graeter's background in finance, real estate, and fourteen years' experience in the Town Clerk's office made her the strongest candidate for the position.
- **Colchester Police Department:** Chief Jennifer Morrison retired in August and Lt. Doug Allen, a veteran of the police department with experience in initiatives from youth services to community social work to evaluations, became the new Chief of Police. As Chief, Doug will put his degree in communications to work and draw from his experience in almost every area of policing as well as his knowledge of the community.
- **Rescue Chief Amy Akerlind** stepped down to start her own business but stays on as a part time Rescue Squad member. Scott Crady joined the Rescue Squad as the new Chief. He served the last four years as Burlington Fire Department's Battalion Chief of Training and Safety and he has a passion for Emergency Medical Services.

#### Other highlights of the fiscal year include:

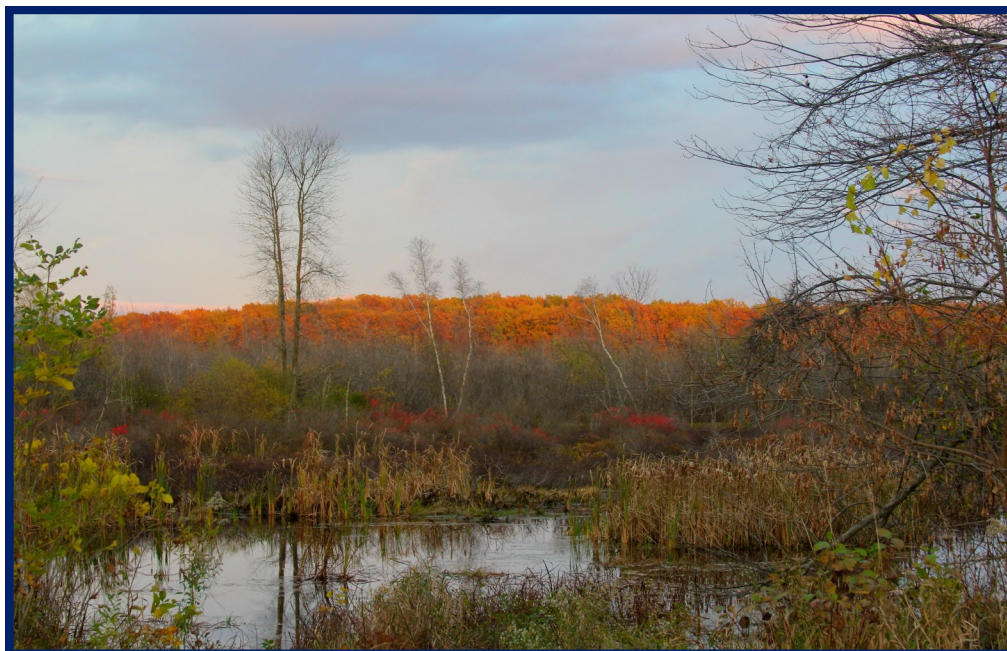
- **Solar Array:** During my tenure as Deputy Town Manager I worked for four years with AEGIS Renewable Energy to develop a proposal for the "Pumpkin Patch" solar array. It was supported by Selectboard and permitting was completed in June. Located off Malletts Bay Avenue on Town-owned land, the property is also leased for agriculture. Another Selectboard-supported array off Route 7 was also permitted the same month. Between the two they will generate electricity

## Town Manager's Report, Cont'd

equivalent to approximately 60% of annual consumption by the Town's municipal operations. After payback of all capital and operating costs these projects are expected to reduce costs by \$964,000 over the expected life of the arrays.

- **Regional Dispatch:** Last March Colchester voters approved the formation of a Union Municipal District for a Regional Public Safety Dispatch Service, the Chittenden County Public Safety Authority (CCPSA). Five other communities voted their approval for a total of six participating municipalities. Representatives from each municipality formed a Board of Directors, to which I was elected Chair. We are working hard to advance the organization to offer improved dispatch and 911 services to our members, possibly in FY 2020.
- **Causeway Damage and Repair:** In early May a severe storm with high water and high winds caused significant damage to the Colchester Causeway. Senator Dick Mazza, Representative Pat Brennan, Transportation Secretary Joe Flynn and Governor Phil Scott were instrumental in effecting interim emergency repairs by the State of Vermont. They allowed the Causeway to re-open on July 2<sup>nd</sup> so the public could enjoy the popular bike/pedestrian path over the summer. These repairs were made without any Town tax funding. Bringing the Causeway back to its pre-storm condition will likely take another year.

While we have new projects and initiatives, the primary purpose of the Town government is to deliver services to our residents, businesses, and visitors that would not be provided but for our local government. We try always to offer the best we can with the resources made available to us. I am proud to be your Town Manager and serve the community of Colchester.



## Introduction to Proposed Budget FY2020

The proposed FY 2020 budget maintains our current level of service and addresses changing demands on emergency services and infrastructure maintenance caused by slow, steady growth over the past decade.

### Operating Budget

The Operating Budget is comprised of twenty-five service categories. Seven of these service categories have been reduced and two contain increases of less than \$500. Before factoring in non-tax revenues, the operating budget increase is 2.4%. Changes are comprised of:

- 1.2% (\$153,402) to maintain current services
- 1.2% (\$159,691) for additional services including:
  - ◊ Fire services: increase in local match to a federal grant program to fund three full time fire-fighters to provide weekday daytime coverage \$36,750
  - ◊ Police: Essex Community Justice Center contribution of \$16,200
  - ◊ Police: Community Mental Health/Social Services by \$20,000
  - ◊ Transportation for Seniors and Persons with Disabilities \$10,000
  - ◊ Additional Public Works Highway and Path Maintenance Worker Wages benefits, liability insurance and employer paid taxes \$76,741

### Capital Funding

The Tax rate is also impacted by previous voter-approved taxes to support capital projects, which are fixed dollar amounts, fixed tax rates, or long term financing. These total \$1,602,295. Local option taxes fund bond/lease purchase payments of \$517,844, leaving \$1,084,451 to be raised from property taxes. The certainty of capital funding through multi-year authorizations allows us to maximize grant revenues and minimize borrowing for planned replacements of vehicles, equipment, and capital repairs to parks, roads and buildings. In FY 20 we expect \$1,062,331 in state and federal grants to supplement our local capital funding. *The property tax funded portion of the capital budget is \$1,084,451 and increased by \$13,455, or 1.3%, from last year.*

### Tax Rate

The Combined Operating and Capital Budget is \$11,744,255, net of non-property tax revenues. This is an increase of 2.7% (\$310,846) over the FY 2019 Combined Budget. With an estimated 1.36% growth in the Grand List, the estimated municipal tax rate for FY 2020 is \$0.5423. The tax rate is estimated to increase by seven-tenths of one cent, or 1.34%, over the prior year.

### Long Term Fiscal Constraint

- In June 2018, the Selectboard set the FY 19 Town tax rate of \$0.5352 per hundred dollars of property value. ***This rate was less than the rate of \$0.5370 set eight years ago for the FY 2012 tax bills.***
- Based on 2018-19 taxes, our rate is the third lowest per resident among the seven inner Chittenden county communities.

### Budget and Management Approach

- Minimize Expenses **(1.2% increase for same level of services)**
- Focus first on holding down and reducing expenses
- Constant re-evaluation of service delivery
- Maximize Non-Property Tax Revenues
- Fee-based service evaluation
- Apply budget savings to future financial obligations, saving \$266,000 annually for the last three years
- Use of local option taxes to fund \$517,844 of voter-approved debt previously paid by property taxes
- Property Taxes are "last dollar in"
- Increase non-tax revenues that cover \$2,439,615 or 19% of the General Fund Budget
- Town growth and investment increased property value by an estimated 11% (\$214,265,628, FY12-20)

## Proposed FY 2020 General Fund Budget

### Town of Colchester Proposed FY 20 General Fund Budget

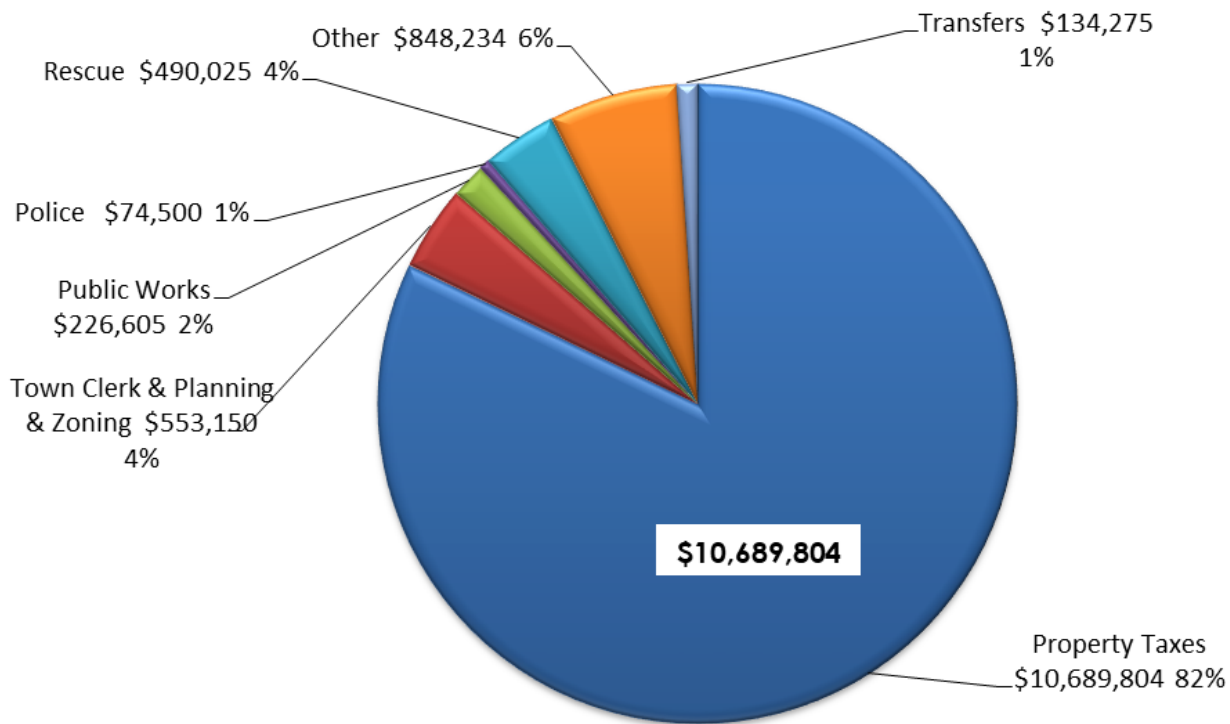
#### Revenues

Revenue Type	Proposed FY 20	FY 19	% Change From FY 19	\$ change from FY 19
Property Taxes	\$ 10,689,804	\$ 10,392,413	2.9%	\$ 297,391
Other Revenues	\$ 2,439,615	\$ 2,423,913	0.6%	\$ 15,702
<b>Total Revenues</b>	<b>\$ 13,129,419</b>	<b>\$ 12,816,326</b>	<b>2.4%</b>	<b>\$ 313,093</b>

#### Expenses

Department	Proposed FY 20	FY 19	% Change from FY 19	\$ Change from FY 19
Selectboard	\$ 75,574	\$ 75,747	-0.2%	\$ (173)
Transfers	\$ 20,000	\$ -	0.0%	\$ 20,000
Civil Board	\$ 38,640	\$ 38,819	-0.5%	\$ (179)
Manager	\$ 676,228	\$ 658,668	2.7%	\$ 17,560
Economic Development	\$ 134,144	\$ 127,726	5.0%	\$ 6,418
Finance	\$ 412,395	\$ 401,595	2.7%	\$ 10,800
Assessor	\$ 222,502	\$ 209,749	6.1%	\$ 12,753
Town Clerk	\$ 352,534	\$ 386,476	-8.8%	\$ (33,942)
Planning & Zoning   DRB	\$ 637,769	\$ 637,971	0.0%	\$ (202)
Information Tech	\$ 154,605	\$ 161,541	-4.3%	\$ (6,936)
Police	\$ 3,901,349	\$ 3,847,779	1.4%	\$ 53,570
Dispatch	\$ 418,582	\$ 409,000	2.3%	\$ 9,582
Fire Departments	\$ 1,009,651	\$ 959,274	5.3%	\$ 50,377
Rescue	\$ 680,281	\$ 671,241	1.3%	\$ 9,040
Tech Rescue	\$ 36,945	\$ 36,461	1.3%	\$ 484
Public Works-Admin	\$ 598,354	\$ 623,836	-4.1%	\$ (25,482)
Highway	\$ 1,305,893	\$ 1,162,010	12.4%	\$ 143,883
Maintenance Facility	\$ 349,517	\$ 347,683	0.5%	\$ 1,834
Stormwater	\$ 132,645	\$ 135,689	-2.2%	\$ (3,044)
Buildings	\$ 167,614	\$ 176,796	-5.2%	\$ (9,182)
Health Services	\$ 61,952	\$ 59,249	4.6%	\$ 2,703
Parks	\$ 433,692	\$ 425,255	2.0%	\$ 8,437
Recreation	\$ 238,907	\$ 238,663	0.1%	\$ 244
Library	\$ 748,906	\$ 723,450	3.5%	\$ 25,456
Intergovernmental	\$ 320,740	\$ 301,648	6.3%	\$ 19,092
<b>Total Expenses</b>	<b>\$ 3,129,419</b>	<b>\$ 12,816,326</b>	<b>2.4%</b>	<b>\$ 313,093</b>

## FY20 Revenues

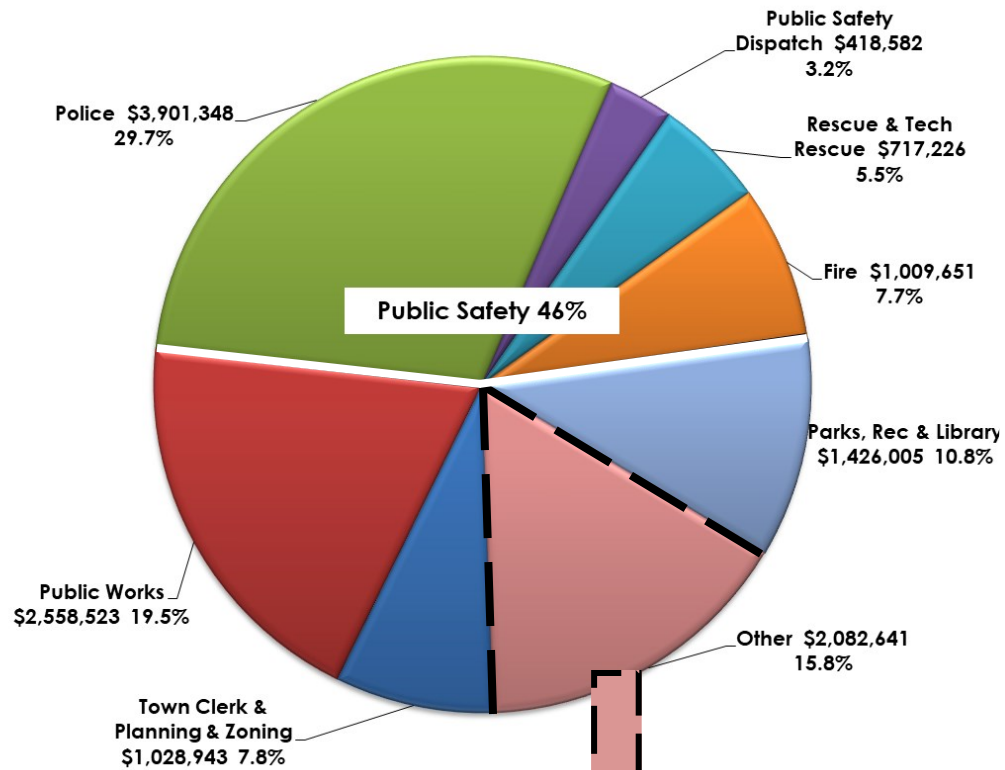


## Comparison – Inner Chittenden County Property Taxes per Resident

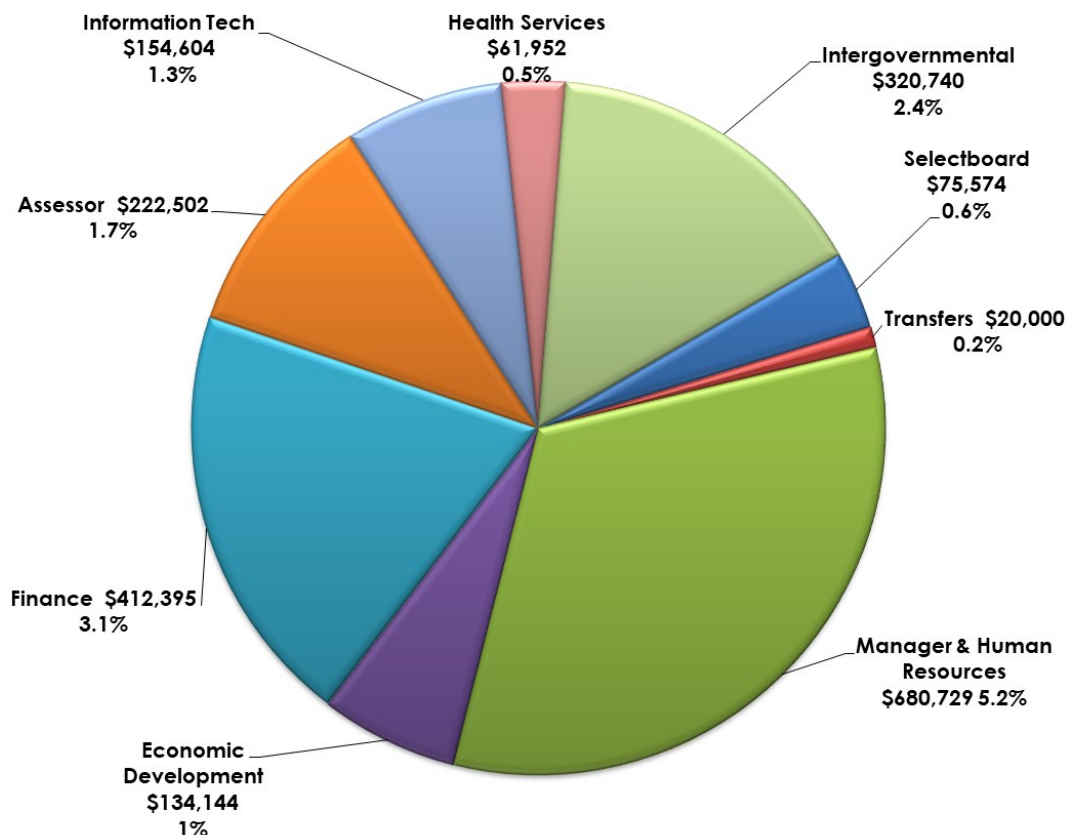
Williston	\$ 547
Essex Town	\$ 642
Colchester (3rd lowest)	\$ 663
Burlington	\$ 733
Winooski	\$ 743
So. Burlington	\$ 798
Essex Junction	\$ 867
<b>Average</b>	<b>\$ 710</b>



### FY20 Budget for Your Town Services



### FY20 Budget: Breakdown of "Other" Expenses



## COLCHESTER PROPOSED FY 2020 BUDGET

Account	FY 16 Actual	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Budget	\$ Incl Dec FY 19	% Incl Dec FY 19 Budget
<b>REVENUES</b>							
PROPERTY TAXES	9,933,658	10,018,446	9,998,930	10,392,413	10,689,804	297,391	2.9%
VETERAN EXEMPTION	0	0	0	(25,000)	(25,000)	0	0.0%
INTEREST DELINQ TAXES	67,793	51,947	33,920	55,000	35,000	(20,000)	-36.4%
PENALTIES DELINQ TAXES	77,396	73,718	55,172	70,000	55,000	(15,000)	-21.4%
RECORDING FEES	124,189	128,737	113,386	125,000	125,000	0	0.0%
CLERK FEES	85,755	89,231	77,398	83,050	88,200	5,150	6.2%
STATE AID TO HIGHWAYS	196,369	196,337	196,354	196,354	196,705	351	0.2%
MISC PUBLIC WORKS REVENUE	30,540	29,008	29,062	29,369	29,900	531	1.8%
BUILDING/ZONING PERMITS	280,362	299,490	231,849	265,000	250,000	(15,000)	-5.7%
PLANNING & ZONING FEES	126,886	92,760	120,591	89,000	89,950	950	1.1%
MISC POLICE REVENUE	87,188	87,302	99,061	62,000	74,500	12,500	20.2%
MISC RECREATION REVENUE	17,508	20,185	117,562	22,981	19,000	(3,981)	-17.3%
AMBULANCE	382,157	397,710	515,008	435,731	490,025	54,294	12.5%
TRANSFER FROM SEWER FUND	98,895	102,606	130,189	130,300	134,275	3,975	3.1%
TRANSFER FROM STORMWATER	0	0	107,710	110,403	112,826	2,423	2.2%
GENERAL REVENUE	193,867	237,881	232,413	173,782	186,429	12,647	7.3%
833 BLAKELY LEASE REVENUE	0	26,337	27,061	27,806	28,570	764	2.7%
PILOT & CURRENT USE	215,558	313,838	303,847	307,137	283,235	(23,902)	-7.8%
REDUCTION IN FUND BALANCE	0	0	0	66,000	66,000	0	0.0%
ASSIGNED FUND BALANCE	0	0	0	200,000	200,000	0	0.0%
TRANSFER FROM RESERVE FUND	0	0	0	0	0	0	0.0%
TRANSFERS FROM OTHER FUNDS	17,514	82,989	0	0	0	0	0.0%
<b>Total Revenues</b>	<b>11,935,635</b>	<b>12,248,522</b>	<b>12,389,513</b>	<b>12,816,326</b>	<b>13,129,419</b>	<b>313,093</b>	<b>2.4%</b>

## SELECTBOARD

SALARIES & WAGES	6,500	6,500	6,500	6,500	7,500	1,000	15.4%
EMPLOYER TAXES & BENEFITS	497	497	497	497	574	77	15.4%
SERVICES & UTILITIES	684	680	1,382	68,250	67,500	(750)	-1.1%
EQUIPMENT	0	0	0	0	0	0	0.0%
SUPPLIES & PARTS	0	0	0	0	0	0	0.0%
MISCELLANEOUS	0	0	0	500	0	(500)	-100.0%
<b>Total Select Board</b>	<b>7,681</b>	<b>7,677</b>	<b>8,379</b>	<b>75,747</b>	<b>75,574</b>	<b>(173)</b>	<b>-0.2%</b>

## TRANSFERS

TRANSFER TO LEAVE TIME FUND FOR EXPENSES EXCEEDING BUDGET	153,814	100,000	0	0	0	0	0.0%
TRANSFER TO LEAVE TIME FUND DISPATCH	0	0	126,000	0	20,000	20,000	0.0%
TRANSFER TO PARK CAP PLAN	0	122,742	0	0	0	0	0.0%
TRANSFER TO DISPATCH		150,000				0	0.0%
<b>Total Transfers</b>	<b>153,814</b>	<b>372,742</b>	<b>126,000</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	<b>0.0%</b>

## CIVIL BOARD

SALARIES & WAGES	14,544	19,037	14,681	21,903	22,634	731	3.3%
EMPLOYER TAXES & BENEFITS	10,091	10,601	10,568	11,316	10,406	(910)	-8.0%
SERVICES & UTILITIES	447	940	332	1,000	1,000	0	0.0%
EQUIPMENT	0	0	100	600	600	0	0.0%
SUPPLIES & PARTS	0	0	0	0	0	0	0.0%
MISCELLANEOUS	2,121	3,408	1,035	4,000	4,000	0	0.0%
<b>Total Civil Board</b>	<b>27,203</b>	<b>33,986</b>	<b>26,716</b>	<b>38,819</b>	<b>38,640</b>	<b>(179)</b>	<b>-0.5%</b>

**Colchester Proposed FY 2020 Budget, Cont.**

<b>Account</b>	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Actual</b>	<b>FY19 Budget</b>	<b>FY20 Budget</b>	<b>\$ Incl. Dec From FY19</b>	<b>% Incl. Dec FY19 Budget</b>
<b>MANAGER</b>							
SALARIES & WAGES	322,373	341,698	342,736	407,903	424,332	16,429	4.0%
EMPLOYER TAXES & BENEFITS	99,666	118,698	115,915	131,365	133,696	2,331	1.8%
SERVICES & UTILITIES	93,896	83,143	94,286	86,700	86,600	(100)	-0.1%
EQUIPMENT	0	0	0	0	0	0	0.0%
SUPPLIES & PARTS	10,841	7,915	10,588	10,700	11,600	900	8.4%
MISCELLANEOUS	23,278	19,483	18,628	22,000	20,000	(2,000)	-9.1%
<b>Total Manager</b>	<b>550,054</b>	<b>570,937</b>	<b>582,153</b>	<b>658,668</b>	<b>676,228</b>	<b>17,560</b>	<b>2.7%</b>

**ECONOMIC DEVELOPMENT**

SALARIES & WAGES	66,538	68,884	75,929	71,303	77,101	5,798	8.1%
EMPLOYER TAXES & BENEFITS	31,331	27,504	33,997	31,473	36,493	5,020	16.0%
SERVICES & UTILITIES	22,731	22,495	13,230	24,650	20,250	(4,400)	-17.8%
EQUIPMENT	0	0	0	0	0	0	0.0%
SUPPLIES & PARTS	293	0	699	300	300	0	0.0%
MISCELLANEOUS	0	0	94	0	0	0	0.0%
TRANSFERS	0	0	3,600	0	0	0	0.0%
<b>Total Economic Development</b>	<b>120,893</b>	<b>118,883</b>	<b>127,549</b>	<b>127,726</b>	<b>134,144</b>	<b>6,418</b>	<b>5.0%</b>

**FINANCE**

SALARIES & WAGES	211,960	214,320	220,765	227,855	241,689	13,834	6.1%
EMPLOYER TAXES & BENEFITS	78,379	91,211	90,853	109,040	103,356	(5,684)	-5.2%
SERVICES & UTILITIES	51,694	53,623	62,207	62,100	64,350	2,250	3.6%
EQUIPMENT	0	0	0	0	0	0	0.0%
SUPPLIES & PARTS	3,157	1,995	3,882	2,600	3,000	400	15.4%
MISCELLANEOUS	544	1,114	0	0	0	0	0.0%
<b>Total Finance</b>	<b>345,734</b>	<b>362,263</b>	<b>377,707</b>	<b>401,595</b>	<b>412,395</b>	<b>10,800</b>	<b>2.7%</b>

**ASSESSOR**

SALARIES & WAGES	86,954	92,791	94,460	93,291	106,272	12,981	13.9%
EMPLOYER TAXES & BENEFITS	46,435	46,755	47,995	51,738	52,310	572	1.1%
SERVICES & UTILITIES	42,506	51,467	32,526	64,220	63,420	(800)	-1.2%
EQUIPMENT	0	0	0	0	0	0	0.0%
SUPPLIES & PARTS	318	962	173	500	500	0	0.0%
MISCELLANEOUS	0	0	0	0	0	0	0.0%
<b>Total Assessor</b>	<b>176,213</b>	<b>191,975</b>	<b>175,154</b>	<b>209,749</b>	<b>222,502</b>	<b>12,753</b>	<b>6.1%</b>

**TOWN CLERK/TREASURER**

SALARIES & WAGES	218,821	234,438	267,173	236,124	217,758	(18,366)	-7.8%
EMPLOYER TAXES & BENEFITS	100,587	109,419	111,294	115,702	100,726	(14,976)	-12.9%
SERVICES & UTILITIES	16,658	16,932	7,214	20,550	19,950	(600)	-2.9%
EQUIPMENT	0	0	0	0	0	0	0.0%
SUPPLIES & PARTS	10,470	10,436	13,478	13,500	13,500	0	0.0%
MISCELLANEOUS	163	545	691	600	600	0	0.0%
<b>Total Town Clerk/Treasurer</b>	<b>346,699</b>	<b>371,770</b>	<b>399,850</b>	<b>386,476</b>	<b>352,534</b>	<b>(33,942)</b>	<b>-8.8%</b>

**PLANNING/ZONING**

SALARIES & WAGES	351,331	357,880	333,496	369,318	378,558	9,240	2.5%
EMPLOYER TAXES & BENEFITS	147,934	156,554	143,440	171,868	163,076	(8,792)	-5.1%
SERVICES & UTILITIES	82,031	73,568	78,710	93,285	92,635	(650)	-0.7%
EQUIPMENT	0	0	0	0	0	0	0.0%
SUPPLIES & PARTS	3,420	3,223	4,112	3,500	3,500	0	0.0%
MISCELLANEOUS	225	0	0	0	0	0	0.0%
<b>Total Planning/Zoning</b>	<b>584,941</b>	<b>591,225</b>	<b>559,758</b>	<b>637,971</b>	<b>637,769</b>	<b>(202)</b>	<b>0.0%</b>

## Colchester Proposed FY 2020 Budget, Cont.

Account	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Budget	\$ Incl. Dec From FY19	% Incl. Dec FY19
<b>INFORMATION TECHNOLOGY</b>							
SALARIES & WAGES	109,626	105,012	104,079	109,302	106,381	(2,921)	-2.7%
EMPLOYER TAXES & BENEFITS	28,734	27,403	25,599	27,889	25,574	(2,315)	-8.3%
SERVICES & UTILITIES	24,014	11,793	22,609	19,250	17,650	(1,600)	-8.3%
EQUIPMENT	6,533	4,466	4,527	5,000	5,000	0	0.0%
SUPPLIES & PARTS	204	0	0	100	0	(100)	-100.0%
MISCELLANEOUS	0	0	0	0	0	0	0.0%
<b>Total Information Technology</b>	<b>169,111</b>	<b>148,674</b>	<b>156,814</b>	<b>161,541</b>	<b>154,605</b>	<b>(6,936)</b>	<b>-4.3%</b>

**POLICE ENFORCEMENT**

SALARIES & WAGES	2,088,419	2,104,381	2,172,374	2,346,936	2,373,721	26,785	1.1%
EMPLOYER TAXES & BENEFITS	968,297	997,065	1,026,665	1,155,443	1,146,428	(9,015)	-0.8%
SERVICES & UTILITIES	259,601	296,822	335,246	273,400	274,200	800	0.3%
EQUIPMENT	123,634	51,282	66,009	45,000	45,000	0	0.0%
SUPPLIES & PARTS	9,753	9,738	9,334	10,000	10,000	0	0.0%
MISCELLANEOUS	20,944	22,296	20,222	17,000	52,000	35,000	205.9%
<b>Total Police</b>	<b>3,470,648</b>	<b>3,481,584</b>	<b>3,629,850</b>	<b>3,847,779</b>	<b>3,901,349</b>	<b>53,570</b>	<b>1.4%</b>

**PUBLIC SAFETY DISPATCH**

TRANS TO DISPATCH FUND	327,504	396,800	422,532	409,000	418,582	9,582	2.3%
<b>Total Public Safety Dispatch</b>	<b>327,504</b>	<b>396,800</b>	<b>422,532</b>	<b>409,000</b>	<b>418,582</b>	<b>9,582</b>	<b>2.3%</b>

**FIRE**

FIRE RADIO TOWER LEASE	100	0	0	6,324	6,851	527	8.3%
DAYTIME COVERAGE PILOT	0	0	0	26,250	63,000	36,750	140.0%
FIRE PREVENTION & SUPPRESSION	832,952	878,600	912,776	926,700	939,800	13,100	1.4%
<b>Total Fire</b>	<b>833,052</b>	<b>878,600</b>	<b>912,776</b>	<b>959,274</b>	<b>1,009,651</b>	<b>50,377</b>	<b>5.3%</b>

**RESCUE**

SALARIES & WAGES	334,360	349,668	413,256	387,035	401,754	14,719	3.8%
EMPLOYER TAXES & BENEFITS	138,655	144,003	169,224	192,156	176,602	(15,554)	-8.1%
SERVICES & UTILITIES	63,249	67,646	61,014	67,350	74,525	7,175	10.7%
EQUIPMENT	3,462	428	0	0	0	0	0.0%
SUPPLIES & PARTS	18,112	19,086	19,385	19,200	19,400	200	1.0%
MISCELLANEOUS	7,106	7,006	6,654	5,500	8,000	2,500	45.5%
<b>Total Rescue</b>	<b>564,944</b>	<b>587,837</b>	<b>669,533</b>	<b>671,241</b>	<b>680,281</b>	<b>9,040</b>	<b>1.3%</b>

**TECHNICAL RESCUE**

SALARIES & WAGES	9,908	7,350	3,740	9,000	9,000	0	0.0%
EMPLOYER TAXES & BENEFITS	3,520	2,848	1,858	2,061	2,135	74	3.5%
SERVICES & UTILITIES	23,848	15,292	24,931	21,100	21,510	410	1.9%
EQUIPMENT	2,807	1,873	7,541	4,000	4,000	0	0.0%
SUPPLIES & PARTS	170	313	770	300	300	0	0.0%
MISCELLANEOUS	0	0	0	0	0	0	0.0%
<b>Total Technical Rescue</b>	<b>40,253</b>	<b>27,676</b>	<b>38,840</b>	<b>36,461</b>	<b>36,945</b>	<b>484</b>	<b>1.3%</b>

**PUBLIC WORKS - ADMIN**

SALARIES & WAGES	366,980	402,369	387,396	394,634	405,435	10,801	2.7%
EMPLOYER TAXES & BENEFITS	160,187	171,770	138,331	175,822	139,369	(36,453)	-20.7%
SERVICES & UTILITIES	56,564	41,411	127,972	51,880	52,100	220	0.4%
EQUIPMENT	0	0	0	0	0	0	0.0%
SUPPLIES & PARTS	1,335	2,018	1,346	1,500	1,450	(50)	-3.3%
MISCELLANEOUS	0	0	0	0	0	0	0.0%
<b>Total Public Works-Admin</b>	<b>585,066</b>	<b>617,568</b>	<b>655,045</b>	<b>623,836</b>	<b>598,354</b>	<b>(25,482)</b>	<b>-4.1%</b>

**Colchester Proposed FY 2020 Budget, Cont.**

Account	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Budget	\$ Incl. Dec From FY19	% Incl. Dec FY19
<b>HIGHWAY DEPT</b>							
SALARIES & WAGES	406,690	436,994	457,546	507,867	563,714	55,847	11.0%
EMPLOYER TAXES & BENEFITS	216,019	243,792	238,387	250,232	300,658	50,426	20.2%
SERVICES & UTILITIES	125,017	128,358	133,286	131,490	138,386	6,896	5.2%
EQUIPMENT	0	0	0	0	0	0	0.0%
SUPPLIES & PARTS	200,321	295,835	314,633	272,421	303,135	30,714	11.3%
MISCELLANEOUS	1,731	17,495	515	0	0	0	0.0%
<b>Total Highway Dept</b>	<b>949,778</b>	<b>1,122,474</b>	<b>1,144,367</b>	<b>1,162,010</b>	<b>1,305,893</b>	<b>143,883</b>	<b>12.4%</b>

**MAINTENANCE FACILITY**

SALARIES & WAGES	229,119	184,417	184,237	176,210	181,231	5,021	2.8%
EMPLOYER TAXES & BENEFITS	92,770	93,198	95,954	115,318	106,281	(9,037)	-7.8%
SERVICES & UTILITIES	28,923	33,091	40,688	33,780	36,080	2,300	6.8%
EQUIPMENT	2,974	6,677	2,726	3,000	3,000	0	0.0%
SUPPLIES & PARTS	17,489	19,731	20,442	19,375	22,925	3,550	18.3%
MISCELLANEOUS	0	20	0	0	0	0	0.0%
<b>Total Maintenance Facility</b>	<b>371,275</b>	<b>337,134</b>	<b>344,047</b>	<b>347,683</b>	<b>349,517</b>	<b>1,834</b>	<b>0.5%</b>

**STORMWATER**

SALARIES & WAGES	87,887	94,692	0	0	0	0	0.0%
EMPLOYER TAXES & BENEFITS	44,905	45,486	0	0	0	0	0.0%
SERVICES & UTILITIES	136,483	56,099	133,002	135,689	132,645	(3,044)	-2.2%
EQUIPMENT	0	0	0	0	0	0	0.0%
SUPPLIES & PARTS	0	0	0	0	0	0	0.0%
MISCELLANEOUS	0	2,824	0	0	0	0	0.0%
<b>Total Stormwater</b>	<b>269,275</b>	<b>199,101</b>	<b>133,002</b>	<b>135,689</b>	<b>132,645</b>	<b>(3,044)</b>	<b>-2.2%</b>

**BUILDINGS**

SALARIES & WAGES	49,932	51,938	39,240	55,043	44,175	(10,868)	-19.7%
EMPLOYER TAXES & BENEFITS	20,587	22,301	16,779	24,561	21,589	(2,972)	-12.1%
SERVICES & UTILITIES	65,850	94,684	122,132	92,608	96,150	3,542	3.8%
EQUIPMENT	14,055	12,195	0	0	0	0	0.0%
SUPPLIES & PARTS	2,762	5,261	5,410	3,884	5,000	1,116	28.7%
MISCELLANEOUS	670	402	841	700	700	0	0.0%
<b>Total Buildings</b>	<b>153,856</b>	<b>186,781</b>	<b>184,402</b>	<b>176,796</b>	<b>167,614</b>	<b>(9,182)</b>	<b>-5.2%</b>

**HEALTH SERVICES**

VISITING NURSE ASSOC	36,000	36,000	36,000	36,000	36,000	0	0.0%
HOWARD MENTAL HEALTH	0	0	0	0	0	0	0.0%
CHAMPL VALLEY AG ON AGING	0	0	0	0	0	0	0.0%
STEPS TO END DOMESTIC VIOLENCE	0	0	0	500	500	0	0.0%
ANIMAL CONTROL CONTRACT	16,037	16,334	17,942	18,649	19,152	503	2.7%
ANIMAL CONTROL FEES	3,855	3,532	6,687	4,100	6,300	2,200	53.7%
VT CARES	0	0	0	0	0	0	0.0%
<b>Total Health Services</b>	<b>55,892</b>	<b>55,866</b>	<b>60,629</b>	<b>59,249</b>	<b>61,952</b>	<b>2,703</b>	<b>4.6%</b>

**PARKS**

SALARIES & WAGES	199,378	168,855	176,714	200,586	218,790	18,204	9.1%
EMPLOYER TAXES & BENEFITS	65,594	54,986	53,765	99,569	79,002	(20,567)	-20.7%
SERVICES & UTILITIES	103,618	112,164	102,141	100,100	108,900	8,800	8.8%
EQUIPMENT	7,562	15,536	11,251	10,000	10,000	0	0.0%
SUPPLIES & PARTS	15,145	15,593	22,161	15,000	17,000	2,000	13.3%
MISCELLANEOUS	12,025	71	78	0	0	0	0.0%
<b>Total Parks</b>	<b>403,322</b>	<b>367,205</b>	<b>366,110</b>	<b>425,255</b>	<b>433,692</b>	<b>8,437</b>	<b>2.0%</b>

**Colchester Proposed FY 2020 Budget, Cont.**

<b>Account</b>	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Actual</b>	<b>FY19 Budget</b>	<b>FY20 Budget</b>	<b>\$ Incl. Dec From FY19</b>	<b>% Incl. Dec FY19</b>
<b>RECREATION</b>							
SALARIES & WAGES	128,318	132,831	133,475	136,685	140,550	3,864	2.8%
EMPLOYER TAXES & BENEFITS	46,480	50,879	51,196	51,353	47,657	(3,695)	-7.2%
SERVICES & UTILITIES	38,348	41,062	46,688	46,825	47,200	375	0.8%
EQUIPMENT	0	0	0	0	0	0	0.0%
SUPPLIES & PARTS	4,138	3,439	2,953	3,800	3,500	(300)	-7.9%
MISCELLANEOUS	0	0	0	0	0	0	0.0%
<b>Total Recreation</b>	<b>217,284</b>	<b>228,211</b>	<b>234,312</b>	<b>238,663</b>	<b>238,907</b>	<b>244</b>	<b>0.1%</b>

**LIBRARY**

SALARIES & WAGES	367,481	374,324	390,893	397,603	406,786	9,184	2.3%
EMPLOYER TAXES & BENEFITS	147,868	161,552	170,643	192,597	208,520	15,922	8.3%
SERVICES & UTILITIES	118,932	96,793	125,727	127,550	128,400	850	0.7%
EQUIPMENT	0	0	0	0	0	0	0.0%
SUPPLIES & PARTS	6,169	3,923	4,669	5,700	5,200	(500)	-8.8%
MISCELLANEOUS	0	0	0	0	0	0	0.0%
<b>Total Library</b>	<b>640,450</b>	<b>636,592</b>	<b>691,932</b>	<b>723,450</b>	<b>748,906</b>	<b>25,456</b>	<b>3.5%</b>

**CEMETERY**

SALARIES & WAGES	0	0	0	0	0	0	0.0%
EMPLOYER TAXES & BENEFITS	0	0	0	0	0	0	0.0%
SERVICES & UTILITIES	20,074	10,573	0	0	0	0	0.0%
EQUIPMENT	0	0	0	0	0	0	0.0%
SUPPLIES & PARTS	0	0	0	0	0	0	0.0%
MISCELLANEOUS	2,364	2,332	0	0	0	0	0.0%
<b>Total Cemetery</b>	<b>22,438</b>	<b>12,905</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>

**INTERGOVTL EXPENDITURES**

LCR CHAMBER	1,260	1,300	0	1,500	1,500	0	0.0%
VT COUNCIL ON WORLD AFFAIRS	500	500	0	500	500	0	0.0%
GBIC	6,000	6,000	6,000	6,000	6,000	0	0.0%
CHITT CO REGIONAL PLANNING	25,089	25,083	25,092	25,482	26,202	720	2.8%
WINOOSKI VALLEY PARK DISTRICT	43,000	43,543	45,401	45,401	47,672	2,271	5.0%
VLCT	19,237	19,724	20,436	21,200	21,551	351	1.7%
GMT ADA	27,663	23,520	77,849	25,195	28,551	3,356	13.3%
CCTA Routes (Rt 15 & Rt 7)	42,523	43,799	0	46,466	47,860	1,394	3.0%
SSTA (E&D)	17,052	16,837	28,397	18,500	28,500	10,000	54.1%
METROPOLITAN PLANNING ORG	0	0	0	0	0	0	0.0%
LOCAL MOTION	2,500	2,500	2,500	2,500	2,500	0	0.0%
COUNTY TAX	92,767	99,098	102,311	106,404	107,404	1,000	0.9%
CONSERVATION COMMISSION	0	2,500	2,500	2,500	2,500	0	0.0%
<b>Total Intergov Expenditures</b>	<b>277,591</b>	<b>284,404</b>	<b>310,486</b>	<b>301,648</b>	<b>320,740</b>	<b>19,092</b>	<b>6.3%</b>

<b>Total Expenditures</b>	<b>11,664,972</b>	<b>12,190,870</b>	<b>12,337,943</b>	<b>12,816,326</b>	<b>13,129,419</b>	<b>313,093</b>	<b>2.4%</b>
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# Town of Colchester Report of Delinquent Taxes

Karen Richard, Treasurer

## Town of Colchester Report of Delinquent Tax Collector

Status Report as of June 30, 2018

**Taxes, Interest and Penalties Billed, Collected and Balances Due for Fiscal Year 2017/2018:**

	<b>Taxes</b>	<b>Interest</b>	<b>Penalty</b>	<b>Total</b>
Billed	\$43,177,965	\$27,149	\$64,898	\$43,270,012
Collected	\$43,049,904	\$17,227	\$56,184	\$43,123,314
<b>Net Due</b>	<b>\$128,061</b>	<b>\$9,922</b>	<b>\$8,715</b>	<b>\$146,698</b>

### Current and Prior Year Taxes, Penalty and Interest Due:

<b>Tax Year</b>	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>
2007-08	1,782.29	1,967.69	1,950.59			
2008-09	7,503.96	5,782.32	3,211.83	438.24		
2009-10	10,544.71	10,233.10	2,871.72	1,641.09		
2010-11	12,663.68	12,721.84	5,845.40	2,116.52	1,355.97	1,463.97
2011-12	38,449.89	14,084.87	8,733.81	5,835.38	3,928.32	3,508.84
2012-13	197,060.20	50,912.84	16,240.65	8,237.33	4,313.12	4,668.09
2013-14		201,787.01	77,279.04	12,558.11	9,032.09	6,941.98
2014-15			271,473.92	47,081.97	17,380.13	14,792.49
2015-16				156,855.20	34,762.91	27,933.83
2016-17					128,061.15	72,660.98
						\$146,698
<b>Totals</b>	<b>\$268,005</b>	<b>\$297,490</b>	<b>\$387,607</b>	<b>\$234,764</b>	<b>\$198,834</b>	<b>\$278,668</b>
<b>% Uncollected</b>						<b>0.34%</b>

## Capital Planning and Budgeting FY 2020-25

### SUMMARY of PROGRAM

The Five Year Capital Budget Program, (CBP), is a multi-year planning tool used to identify and plan for the Town's capital needs. The CBP consists of a capital budget which lists and describes the capital projects to be undertaken during the coming fiscal year, and a capital program which is a plan of capital projects proposed to be undertaken during each of the following five years.

The plan is dynamic in nature and will change from year to year as priorities, needs and funding change. The CBP is a guide for the consideration, selection and development of infrastructure projects such as roads, sidewalks, bike paths, storm drains, sewers, buildings, parks, the acquisition of rolling stock equipment, public safety equipment, computers, copiers and other major office equipment, and communications equipment necessary to provide critical services to the community.

The CBP utilizes a variety of funding sources as authorized by voters or the Town's Selectboard, as well as state and federal grants. The majority of the funding contained within the CBP is from the Town's voter approved multi-year reserve funds.

Spending authority is granted when the Selectboard adopts the Capital Budget Program following a public hearing and consultation with the Planning Commission. Spending authority is for the FY20 Capital Budget, and extends until the projects are completed.

#### Town of Colchester FY20-FY25 Capital Budget Program

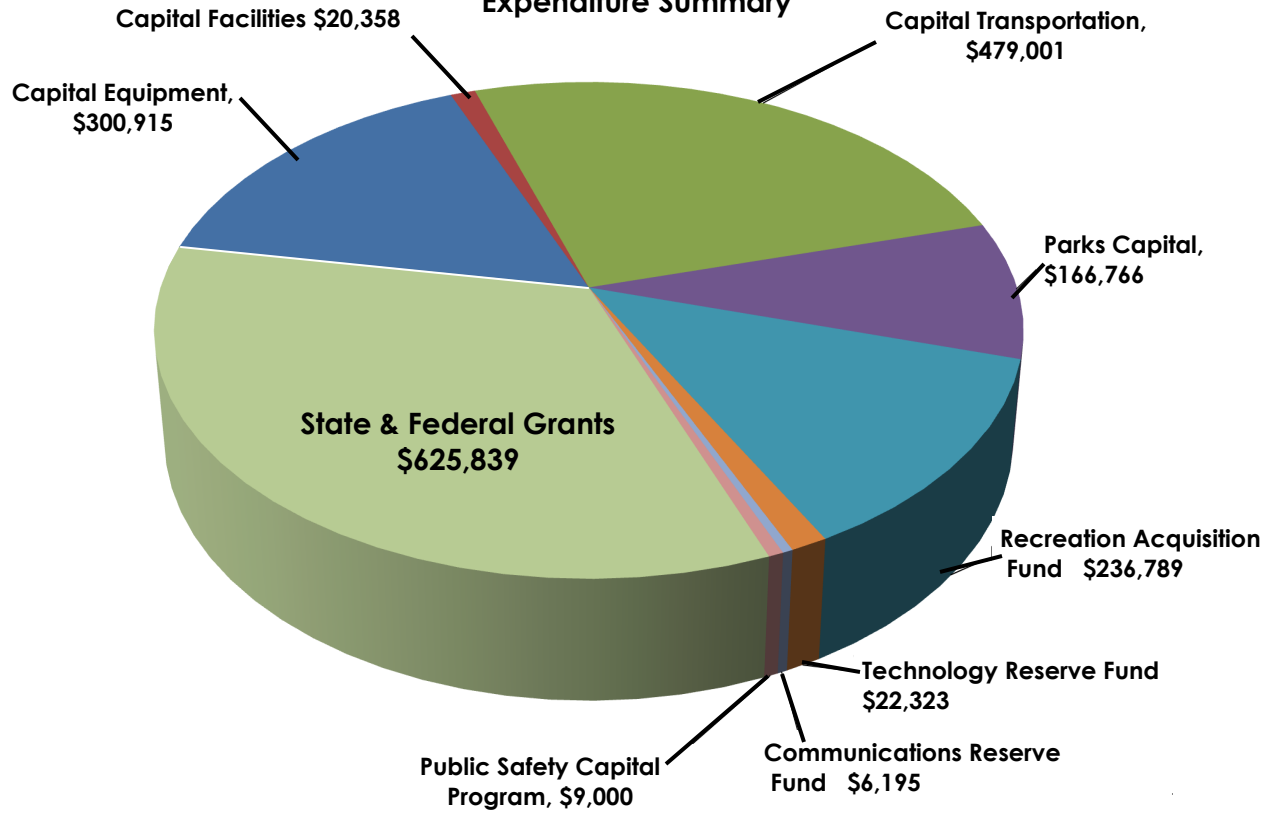
Capital Budget Program Summary

Amended Capital Budget	Proposed Capital Budget	Proposed Capital Program				
FY19	FY20	FY21	FY22	FY23	FY24	FY25

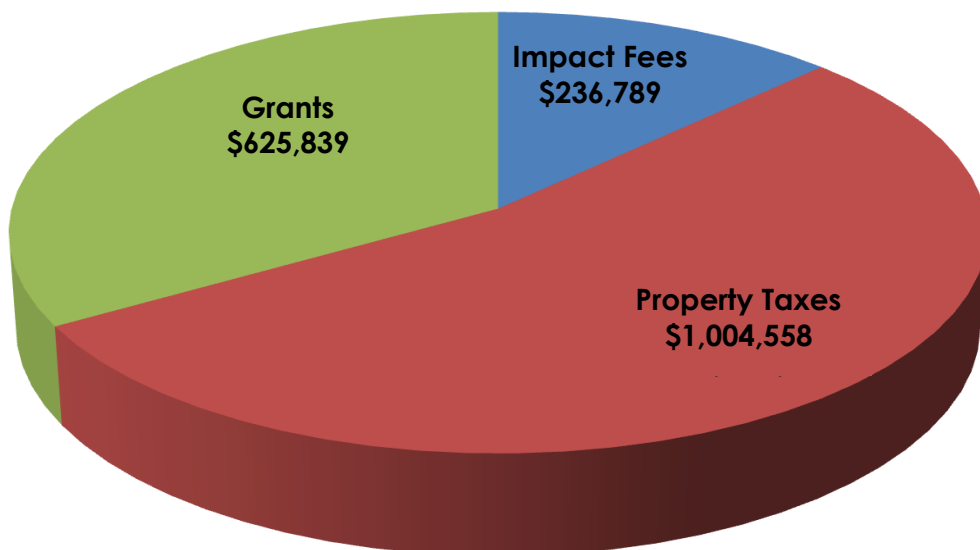
#### Local Capital Expenditures

Total CEFB Expenditures	\$ 884,503	\$ 490,988	\$ 554,832	\$ 484,562	\$ 605,207	\$ 330,844	\$ 383,394
Total CTP Expenditures	\$ 1,227,707	\$ 420,142	\$ 312,963	\$ 290,211	\$ -	\$ -	\$ -
Total PCP Expenditures	\$ 144,500	\$ 162,500	\$ 12,500	\$ 5,000	\$ -	\$ -	\$ -
Communication Reserve Fund Expenditures	\$ 27,000	\$ 191,000	\$ -	\$ -	\$ -	\$ -	\$ -
IT Reserve Fund Expenditures	\$ 105,445	\$ 25,338	\$ -	\$ -	\$ -	\$ -	\$ -
Total Public Safety Capital Expenditures	\$ 229,000	\$ 49,000	\$ 9,000	\$ -	\$ -	\$ -	\$ -
<b>Sub-Total Local Capital Expenditures</b>	<b>\$ 2,618,155</b>	<b>\$ 1,338,968</b>	<b>\$ 889,295</b>	<b>\$ 779,773</b>	<b>\$ 605,207</b>	<b>\$ 330,844</b>	<b>\$ 383,394</b>
<u>Other Capital Expenditures</u>							
Total RAD Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 205,000	\$ -	\$ -
State/Federal Expenditures	\$ 502,696	\$ 1,062,331	\$ 1,941,375	\$ -	\$ -	\$ -	\$ -
<b>Other Funding</b>	<b>\$ 175,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Sub-Total Other Capital Expenditures</b>	<b>\$ 677,696</b>	<b>\$ 1,062,331</b>	<b>\$ 1,941,375</b>	<b>\$ -</b>	<b>\$ 205,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total All Capital Expenditures</b>	<b>\$ 3,295,851</b>	<b>\$ 2,401,299</b>	<b>\$ 2,830,670</b>	<b>\$ 779,773</b>	<b>\$ 810,207</b>	<b>\$ 330,844</b>	<b>\$ 383,394</b>

### FY18 Capital Budget Program Expenditure Summary
















### Capital Budget Program FY 18 Funding Source Summary



# Map 7 2014 Town Plan Water System Service Area Colchester, Vermont

## Legend

-  Fire District Boundary
- Water District Service Area**
-  Fire District #1
-  Fire District #2
-  Fire District #3
-  Champlain Water District
-  Essex
-  Interstate
-  US or State Route
-  Class 2 - 4 Road
-  Private Road
-  Railroad
-  Stream Centerline
-  Water Body



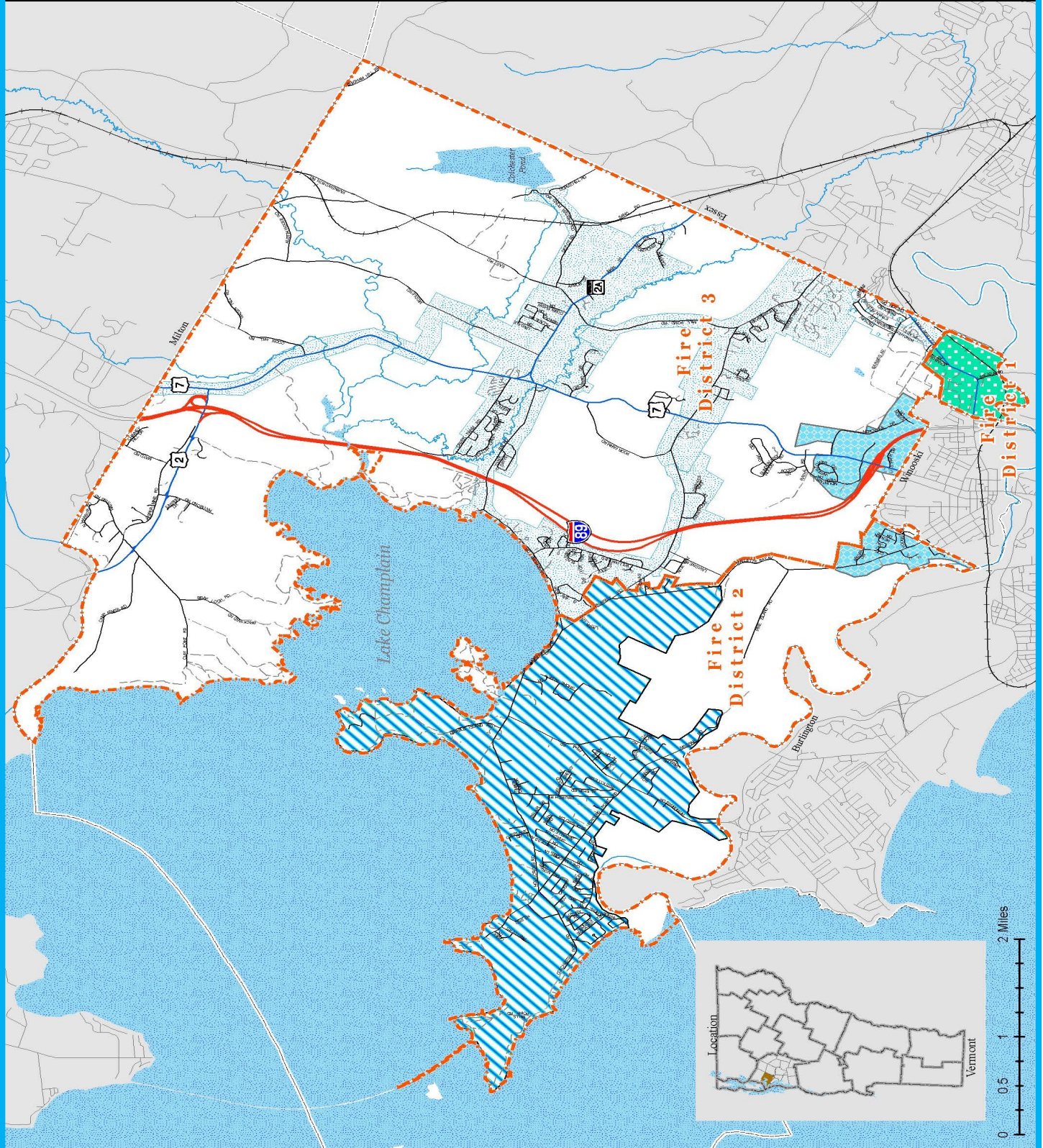
Source:  
Fire District Boundary - updated by CCRPC, 2012  
Water District Service Area - updated by CCRPC, 2012  
Surface Water - IWRMP, 2011  
Road Centerline - 2012, CCRPC w/ guidance from town

Disclaimer:  
The accuracy of information presented is determined by the sources. Errors and omissions may exist. The Chittenden County Regional Planning Commission is not responsible for the use of this information for purposes not intended by the surveyor. This map is not sufficient for delineation of features on-the-ground. This map identifies the presence of features, and may indicate relationships between features, but is not a replacement for surveyed information or engineering studies.

1:54,000

**CHITTENDEN COUNTY RPC**  
Communities Planning Together

Date: 10/29/2013



## Colchester Water Supply Services

The Town does not provide water. Colchester residents who have questions about their water quality, billing, or service should contact their water districts directly.

The water in the Town of Colchester is provided by six distinct entities. There are three fire districts, all operating under different boards and bylaws.

**Fire District #1** provides water service to Winooski Park, along Route 15, Red Pines Condos and Windemere Park.

The annual meeting is held on the 4th Monday in January. Monthly meetings are held irregularly at the Pomerleau Center at Saint Michael's College.

Main Phone   District Manager	Jerry Flanagan	802.654.2872
Superintendent	John Tymecki	802.864.7454 x120
<b>Prudential Committee</b>	One-year terms expire upon vote at Annual Meeting	
Thomas Van Dzura	Treasurer	802.654.3404
Fr. Joseph McLaughlin	Chair, Clerk	802.654.2371
Brian Lee	Assistant Clerk	802.654.2207
Fr. Marcel Rainville	Committee Member	802.654.2332

For more information about Colchester Fire and Water District #1 visit <http://cfd1.org/colchester>

**Fire District #2** provides water service and fire protection to the Malletts Bay area from Burlington to Bayside Park and to a portion of Blakely Road onto Malletts Bay Avenue. The Malletts Bay Fire Department, a division of Fire District #2, provides fire protection for this area with funding from the Town of Colchester.

The annual meeting is held on the 4th Monday in January. Monthly meetings are held on the 2nd Thursday of the month at 7:00 PM at the Fire District #2 Office, 844 Church Road.

Water and Hydrant Maintenance		802.862.4621
District Administrator	Jeff Bessette	802.862.4621
Malletts Bay Fire Chief	Stephen Bourgeois	Non-emergency 802.862.4415
Deputy Fire Chief	Dale Newton	802.862.4415
1st Assistant Chief	Dick Desautel	802.862.2858
2nd Assistant Chief	David Weissenstein	802.862.4415
<b>Prudential Committee</b>	One-year and three-year terms expire upon vote at Annual Meeting	
Michael Whalen, Chair	3 years (exp. 2020)	802.862.7784
Angela MacDonald	3 years (exp. 2021)	802.863.0584
Joe Hart	1 year	802.658.0997
Steve Chagnon	3 years (2019)	802.863.9003
Ed Losier	1 year	802.660.9076

## Fire Districts, Cont'd

**Fire District #3** provides water and fire service for the Village area: Severance Road south to Rathe Road and Hercules Drive, and north to the Milton line; Westbury Park; Winchester Place to Bayside Park; East Lakeshore Dr. to the Village area; and east to the Essex line.

Colchester Center Volunteer Fire Company (CCVFC) is a division of Colchester Fire District #3 and provides fire protection in this and other parts of town in cooperation with St. Michael's Fire with funding from the Town of Colchester.

The annual meeting is held on the 3rd Monday in January; monthly meetings are on the 1st Tuesday of the month; all meetings are held at the Fire District #3 office at 428 Main St.

Main Phone (Water)	802.878.4337
Fire Station, non-emergency	802.878.8961
District Administrator: Marianne Terrien	802.503.2116

<b>Prudential Committee</b>	One-year & three-year terms expire upon vote at Annual Meeting	
Jay Riedinger, Chair	1 year (exp. 2019)	802.503.2116
William Uzzell	1 year (exp. 2019)	802.503.2116
Stephen Roy	3 years (exp. 2020)	802.503.2116
Michael Chmielewski		802.878.8961
Sandy Ladd		802.878.8961

<b>CCVFC Fire Chiefs</b>	One-year term expires upon vote at Annual Meeting in January	
Michael Chmielewski, Chief	2019	802.878.8961
Sandy Ladd, Assistant Chief	2019	802.878.8961

**Champlain Water District (CWD)** Retail Division: Colchester Town Water System provides water to the Exit 16 Water Tower Hill area. Malletts Bay Water Company provides water to the Young Street | Valleyfield Morehouse Drive neighborhoods on the lower Malletts Bay Avenue line.

Main Phone ( <b>including</b> emergencies)		802.864.7454
Superintendent	John Tymecki	802.864.7454 x120
CWD Commissioner	Karen Richard	
Three-year term expires 2021		
Alternate, 3 year term	Bryan Osborne	264.5620
For more information about CWD visit <a href="http://www.cwd-h2o.org">www.cwd-h2o.org</a>		

**The Town of Essex** provides water to Fort Ethan Allen.

Main Phone: 802.878.1344

For more information about the Town of Essex visit [www.essex.org](http://www.essex.org)



## Malletts Bay Fire Department

**Stephen Bourgeois, Chief | Richard Desautels, 1<sup>st</sup> Assistant Chief**

**David Weissenstein, 2<sup>nd</sup> Assistant Chief | Dale Newton, Deputy Chief**

The Malletts Bay Fire Department was established in 1952 and continues to provide Emergency Response Services to the Town of Colchester and provide Mutual Aid to surrounding communities. The services the Department provides include fire suppression, emergency medical first response, heavy rescue, hazmat, water and cold-water rescue, and marine first response. The Department also provides fire prevention and fire safety education throughout the year.

The support that the Department receives from the public has been strong. Because of that support, in the last year we have been able to maintain and improve our fleet of vehicles, and our building and grounds.

In the past year our Department responded to 412 calls for service. The calls for service included building fires, a boat fire, a hazardous materials Incident, water emergencies, medical first response calls, and aircraft emergencies. The Department also provided mutual aid to Burlington Fire Department, Winooski Fire Department, Burlington International Airport, and the United States Coast Guard.

Malletts Bay Fire Department members have taken part in over 4500 hours of training in the last year to stay current with National Standards and best practices.

We continue to work hard to keep our budget increases to a minimum but understand the need to provide the tools and equipment necessary to provide the best level of service to our community.

I would like to thank the members of the Department for their hard work and dedication they provide the Department and the citizens of Colchester. I would also like to thank the citizens of Colchester for their continued support.

Chief Stephen E. Bourgeois



Boat 5 underway in Malletts Bay



Malletts Bay Fire Department Open House

## Colchester Fire District #2 Malletts Bay Fire Department

### Statement of Revenues and Expenses for FY 2017-18

**COLCHESTER FIRE DISTRICT NO. 2  
STATEMENT OF REVENUE, EXPENSES  
AND CHANGES IN NET POSITION  
FOR THE YEAR ENDED JUNE 30, 2018**

	<b>Enterprise Funds</b>		
	Water Department Fund	Fire Department Fund	Total
<b>OPERATING REVENUES:</b>			
Water charges	\$ 822,077	\$ -	\$ 822,077
Contracted services	80,863	383,200	464,063
Special assessments	38,357	-	38,357
Other charges for services	25,276	-	25,276
<b>TOTAL OPERATING REVENUES</b>	<b>966,573</b>	<b>383,200</b>	<b>1,349,773</b>
<b>OPERATING EXPENSES:</b>			
Operational expenses	703,845	205,571	909,416
Depreciation	106,991	195,185	302,176
<b>TOTAL OPERATING EXPENSES</b>	<b>810,836</b>	<b>400,756</b>	<b>1,211,592</b>
<b>OPERATING INCOME (LOSS)</b>	<b>155,737</b>	<b>(17,556)</b>	<b>138,181</b>
<b>NON-OPERATING REVENUE (EXPENSES):</b>			
Lease income	5,917	-	5,917
Interest income	1,164	175	1,339
Town radio allowance	-	7,100	7,100
Interest expense	(25,198)	(31,169)	(56,367)
<b>TOTAL NON-OPERATING REVENUE (EXPENSE)</b>	<b>(18,117)</b>	<b>(23,894)</b>	<b>(42,011)</b>
<b>Change in Net Position</b>	<b>137,620</b>	<b>(41,450)</b>	<b>96,170</b>
<b>Net Position - July 1, 2017</b>	<b>1,834,918</b>	<b>1,145,683</b>	<b>2,980,601</b>
<b>Net Position - June 30, 2018</b>	<b>\$ 1,972,538</b>	<b>\$ 1,104,233</b>	<b>\$ 3,076,771</b>

## Colchester Center Volunteer Fire Company, Inc.

**Michael Chmielewski, Chief | Sandy Ladd, Assistant Chief**  
**Bruce Palmer, Deputy Chief**

483 Main St.  
 P.O. Box 2091



### Call Breakdown:

Structure Fires	34
Vehicle Fires	2
Other Fires	10
Brush/Grass Fires	6
Carbon Monoxide	13
Miscellaneous/Good Intent	96
Car Accidents	55
Hazardous Materials	22
Mutual Aid	161
False Alarms (malfunction)	96
False Alarms (unintentional)	182
Medical Assist	109
<b>Total</b>	<b>786</b>

**The Colchester Center Volunteer Fire Company responded to 786 calls last year.**

This has been another busy year since we started in 1951. According to State Fire Marshal's records, Colchester Center Volunteer Fire Company is the busiest volunteer fire department in Vermont.

We saw a 7% increase in calls this year. Structure fires in town were about the same, but we responded to more calls outside of town. Unintentional false alarms were up again this year by 30%.

We have started using a new, web-based fire reporting software called "Emergency Responding" to make it easier to fill out our reports.

We have two stations, one on Main Street and one on Clay Point Road. Equipment at the Main Street station includes a 100' ladder tower, two engines/tankers, one tanker for areas without hydrants, one brush/utility pickup and one Command and Control vehicle. We have one engine/tanker in the Clay Point Station. The St. Michael's Fire Department has two engines in their station. They supply the engines and we supply the equipment for the engines. We also provide the personal fire protection gear for their firefighters.

We are looking at two daytime firefighters in the Main Street station as there have been times when no one was available to respond from that station. We are very grateful for St. Michael's Fire Department for having firefighters available during the day. They have been a

great help and having a fire station in that area of town has saved taxpayers money. Our Automatic Aid system with Malletts Bay Fire Department and Winooski Fire Department is working extremely well. It allows a quicker and a greater response to you, our customers.

The Colchester Center Volunteer Fire Company, along with the St. Michael's Fire Department that operates under the jurisdiction of the CCFVC, has invested hundreds of hours in training, fire prevention, inspection, pre-planning, administration, and emergency responses. Our volunteers put themselves in potential risk every time they respond to a call. I would like to thank the volunteers and their families for their dedication to improving the quality of emergency services in Colchester. Also I would like to thank Malletts Bay Fire Department, Winooski Fire Department, Colchester Rescue and Technical Rescue, and the Colchester Police for their help. The four Public Safety Organizations, (CCVFC, MBFD, CRS, CPD) have been working together to improve the delivery of service to the community and also save the taxpayers money.

**If you are interested in volunteering at the Colchester Center Volunteer Fire Company please call 878-8961 and visit our website at:**

**[colchesterfire.org](http://colchesterfire.org).**



# Colchester Center Volunteer Fire Company

## Statement of Revenues and Expenses for FY 2017-18

Colchester Center Volunteer Fire Company  
Revenues and Expenses  
For The Year Ended June 30, 2018

Receipts	Town of Colchester	513,500.00
	Contributions	0.00
	Interest Income	402.83
	Miscellaneous	11,372.05
	Reimbursements	3,752.89
	Lock box reimbursements	1,778.00
	Grants	0.00
	Sale of Equipment	0.00
	<b>Total Revenues</b>	<b>530,805.77</b>
Expenditures	Building Maintenance	69,060.74
	Vehicle Maintenance	58,426.67
	Insurance	33,362.00
	Fire Fighting Equipment	102,538.31
	Communications	2,318.42
	Training	12,498.38
	Office Expense	5,751.84
	Food & Beverages	7,167.30
	Dues & Subscriptions	5,077.86
	Miscellaneous	13,760.09
	Fuel	27,910.57
	Fire Prevention	2,310.98
	Note Principal & Interest	7,752.18
	Legal & Professional	3,463.48
	Hep/B - Physicals	0.00
	Night Coverage	10,770.00
	Depreciation	147,966.78
	<b>Total Expenditures</b>	<b>510,135.60</b>
Excess (Deficit) Revenues over Expenditures		20,670.17
Other Financial Resources		
Proceeds from loan		
Proceeds from Capital Equip. Fund		
Reserve for Capital Expenses		(62,345.65)
Purchase of building improvements		-4,790.00
Excess (Deficit) Revenues and other Financial Resources over Expenditures		20,670.17
Operating Cash Balance		
Beginning of Year		4,875.30
Operating Cash Balance End of Year		25,545.47
Capital Equipment Account		281,943.22



# CHAMPLAIN WATER DISTRICT

Dedicated to Quality Water & Service



## MANAGEMENT LETTER – 2018

Champlain Water District (CWD) is a regional municipal organization supplying drinking water and fire protection to the following twelve municipal water systems: South Burlington, Shelburne, Williston, Essex, Essex Junction, Village of Jericho, Winooski, Milton, Colchester Fire District #1, Colchester Fire District #3, Colchester Town, and the Mallets Bay Water Company since 1973. This past year CWD celebrated our 19th anniversary of continuing to maintain the Partnership for Safe Water Program's Excellence in Water Treatment Award criteria. CWD was the first water supplier in North America to receive the Excellence in Water Treatment Award in 1999, and is presently one of 16 water utilities that have attained this level of water treatment optimization, which signifies continuous performance protective of public health. CWD has maintained this level of excellence through successful submission of a comprehensive annual report that is reviewed for water quality test results, as well as demonstration and documentation of the operational tenacity toward continued quality improvement as required by the Partnership for Safe Water Program. The Partnership for Safe Water program utility membership collectively serves a total population of over 100 million people, or two-thirds of the U.S. population using surface water as their source of drinking water. In June of 2015, CWD was chosen as the People's Choice Award winner as the best tasting drinking water in North America at the American Water Works Association Annual Conference and Exhibition.

Over the past year CWD has steadily continued its efforts toward completion of its Twenty-Year Master Plan (2002-2021) reported by Dufresne & Associates in September 2002. This past fiscal year CWD's accomplishments are as follows:

- Following the completion and extension of CWD's 20 Year Master Plan for the planning period 2016-2026, staff began planning, design, and construction on priority projects
- Completed Phase I of a water transmission pipe condition assessment plan, titled Pipe Integrity Program, toward potential replacement of aging underground infrastructure using a GIS-based risk prioritization scoring matrix
- Continued to manage a long term asset management contract with Utility Services Company Inc. for on-going inspection, maintenance, and rehabilitation of fifteen welded steel water storage tanks, three Adsorption Clarifiers and eight Multimedia Filters at CWD's Water Treatment Facility
- Completed the rehabilitation and recoating of a water storage tank in South Burlington
- Following the purchase of an adjoining 2.4-acre parcel of land east of the Treatment Facility site, lot was consolidated into the total Treatment Facility site acreage
- Completed construction on a redundant disinfection contact finished water storage tank and expanded wet well at the Treatment Facility site
- Completed construction toward the retirement of an existing CWD water storage tank concurrent with a served municipal water system adding local storage volume to its system
- Completed the design on 1300 LF of 24" pipeline on Farrell Street toward future construction of the Close-In Cross-Tie for reliability and redundancy purposes
- Completed replacement of a major electrical transfer switch breaker in the High Service motor control center
- Completed secondary electrical upgrades to allow dual electrical supply to all critical pumping systems for reliability and redundancy purposes
- Completed a Site Master Plan to optimize the water treatment facility acreage
- Continued investment with Efficiency Vermont to optimize daily energy usage and reduce overall annual electrical costs
- Continued implementation of a long term asset management database system for all CWD property, plant, and equipment
- Completed construction on the full replacement of a wholesale master metering vault
- Completed the documentation process toward executing the final infrastructure ownership Memoranda of Understanding with CWD's twelve served municipal water systems

We thank our employees and elected officials for their effort, support, and dedication in allowing CWD to be proactively managed and operated to supply a drinking water product protective of public health. As always, we welcome groups of any size to tour our facility. Please call 864-7454 to arrange a tour, or if you have questions, or need further information on CWD.

Karen Richard, Chair CWD Board of Water Commissioners

Jim Fay, CWD General Manager

## Cemetery Advisory Committee

Pam Loranger, Chair

The Cemetery Advisory Committee advises the staff and Selectboard on the proper operation of the Town's Cemeteries, activities and properties.

### Annual Cemetery Report FY 2017-18

- In September 2017 the Selectboard approved the discontinuation of further contributions of monies to the Perpetual Care Fund
- The Select Board also approved allocation of the total revenue from the cemetery plot sales to the maintenance fund for the care and improvement of the Colchester cemeteries
- Four members attended the Annual Vermont Cemeterian Conference in April
- Members participated in the Memorial Day placement of flags for our veterans in all the Town Cemeteries
- On Green Up Day this year a group of volunteers from Water Tower Hill identified and removed dirt and debris from numerous markers buried over the years in the Village Cemetery
- Committee continues to work with the Vermont League of Cities and Towns, the Legislature, and Vermont Cemetery members on cemetery management and maintenance statutes
- Work continues on the plot database and cemetery layouts, design, and enhancements



#### PHOTOS:

**Top right:** CAC members at Fort Ethan Allen Cemetery

**Center right:** CAC members at the Cemeterians' Conference

**Below left:** Colchester Village Cemetery

**Bottom right:** Munson Cemetery



#### Cemeteries by the Numbers:

- Lot sales: \$3,650.00
- Burials: 31

#### Did You Know?

Colchester Cemeteries Rules and Regulations are available at the Town Clerk's Office.



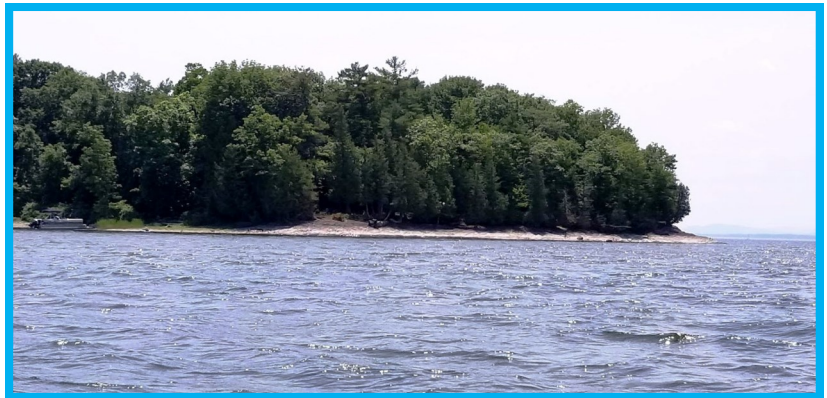
## Colchester Conservation Commission

Theresa Carroll, Chair

**"Dedicated to protecting water quality and natural communities."**

In FY 2017-18 the Colchester Conservation Commission:

- Served as monitors for the annual leaf collection weekend at Airport Park in November, sponsored by the Chittenden Solid Waste District in collaboration with the Town of Colchester. A total of 59.54 tons (5.5 40-cubic-yard loads) of leaves were collected for composting
- Conducted a survey at Town Meeting Day to raise awareness and gauge residents' interest in banning single-use plastic bags at grocery stores, speaking to more than 200 people and collecting 194 signatures in support of the ban
- Organized a rain garden workshop in April, taught by University of Vermont Extension Master Gardener Jeff Young and attended by 25 people
- Coordinated Green Up Day for the 22nd consecutive year, distributing 621 bags to 283 volunteers who picked up 2.88 tons of roadside trash and 216 tires
- A total of 36 volunteer hours was spent with Colchester Blooms! to plant flowers at Bayside Park, the flagpole bed near the Pickled Perch restaurant and the traffic islands across from Malletts Bay School
- Met with Chittenden County forester Ethan Tapper to discuss a proposed floodplain restoration project along the Winooski River, which will require volunteers to help eliminate invasive plant species
- Toured Chittenden Solid Waste District's Materials Recovery Facility to learn about the recycling operation. A representative from the Commission was appointed to serve as Colchester's liaison on the CSWD board
- Wrote a letter of support for the Chittenden County Stream Team for a Clean Water Fund Partnership Program grant to provide training to conservation commissions
- Conducted site visits at Law Island, Village Park and the Winooski Valley Park District's newest acquisition, the Eben Wolcott property



Above, bottom right: Colchester Blooms!  
Plants flower beds every spring  
Top right: Law Island



The Colchester Historical Society offered an array of interesting and historical programs over the past year:

- **September, 2017:** A celebration of Colchester Police Department's 50<sup>th</sup> Anniversary. Former Chief Ron Tatro shared some entertaining stories about the department's early days. Police Chief Jennifer Morrison spoke about changes and upgrades to law enforcement over the years.
- **September, 2017:** Members of the Colchester Historical Society visited Montpelier and enjoyed tours of the Vermont Historical Society Museum and the Vermont State House.
- **November, 2017:** Dr. Dan Bean presented "Orphan Train Riders" and discussed how he became a Vermonter because of one such train. The discussion also covered other orphan train rider descendants and their fates.
- **February, 2018:** Historical Society member and avid doll collector, Carmen Brunelle, presented "Barbie Dolls Through the Years." A portion of her Barbie doll collection was displayed at the Burnham Memorial Library.
- **March, 2018:** Colchester High School librarian, Christine Eldred, presented "Researching Your Family Tree," sharing information about her own family history research. Her presentation focused on the best places and ways to get started with genealogy research.
- **April, 2018:** History and civics teacher, Jason Barney, presented the story of the origins and first year of the War of 1812 and Vermont's role in it.
- **May, 2018:** Historical Society Director, Bob Furst, presented the results of his study of Marble Quarries and Lime Kilns in Colchester.
- **June, 2018:** The annual potluck/barbecue was held at the Colchester Historical Society building and grounds.

In addition to these programs and meetings, Colchester Historical Society volunteers hosted the Colchester Log Schoolhouse, a museum and tourist center, at Airport Park each weekend, Thursday - Sunday, Memorial Day - Labor Day.

To learn more about the Colchester Vermont Historical Society, please visit our web site and follow us on Facebook.



Former Colchester Police Chief Ron Tatro and recently retired Police Chief Jennifer Morrison.



The Old Schoolhouse

The Chittenden County Regional Planning Commission (CCRPC) is a political subdivision of the State created by the municipalities of Chittenden County in 1966 for the development of policies, plans and programs that address regional issues and opportunities in Chittenden County. Its vision is to be a pre-eminent, integrated regional organization that plans for healthy, vibrant communities, economic development, and efficient transportation of people and goods while improving the region's livability. The CCRPC serves as the region's federally designated metropolitan planning organization (MPO) and is responsible to all citizens of the region to ensure the implementation of the best regional and transportation plan for Chittenden County. The CCRPC also provides technical and planning assistance to its member municipalities and the Vermont Agency of Transportation (VTrans).

The CCRPC is governed by a 29-member board consisting of one representative from each of the County's 19 municipalities; transportation representatives from VTrans, Green Mountain Transit, the Federal Highway Administration, the Federal Transit Administration, Burlington Airport, and a rail industry representative; and, at-large members representing the interests of agriculture, environmental conservation, business, and housing/socio-economic. The legislative body of each Chittenden County municipality selects its own representative and alternate. The full CCRPC selects the at-large representatives.

The CCRPC appreciates the continued opportunity to work with its municipal members to plan appropriately for the region's future to protect and improve the special quality of life that is shared throughout Chittenden County. In FY18, the CCRPC invested more than \$5.7 million in regional land use, transportation, emergency management, energy, natural resources, public engagement, training, and technical assistance. The program leverages more than \$5.3 million in Federal and State investment with \$245,000 in municipal dues and another \$132,000 in local match for specific projects—**a 14:1 return on local investment.**

Colchester representatives to the CCRPC Board and other committees in FY18 were:

CCRPC representative – Jeff Bartley

CCRPC alternate – Jacki Murphy

Transportation Advisory Committee (TAC) – Bryan Osborne

Planning Advisory Committee (PAC) – Sarah Hadd

Clean Water Advisory Committee (CWAC) – Karen Adams & Warner Rackley

MS4 Subcommittee – Karen Adams & Warner Rackley

All-Hazard Mitigation Plan Update Committee – Karen Adams

## COLCHESTER ACTIVITIES

In FY2018, the CCRPC provided assistance to Colchester on the following projects and initiatives:

- Malletts Bay Initiative Stormwater & Transportation Project** – This project was initiated in FY17 by the Town of Colchester with assistance from the CCRPC. It included the development of a comprehensive stormwater management system for Malletts Bay and its upland watersheds, along with scoping studies for pedestrian/bike improvements on West Lakeshore Drive between Prim Road and Blakely Road and capacity improvements at the signalized intersection of East/West Lakeshore Drive and Blakely Road. The overarching goals for this project were to enhance the surrounding area by identifying mobility and safety enhancements for motorists, cyclists, and pedestrians, while at the same time addressing the stormwater pollutant loading from the surrounding watersheds. The final scoping report was completed in November 2017 (<https://studiesandreports.ccrpcvt.org/wp-content/uploads/2017/11/Malletts-Bay-Transportation-and-Stormwater-Scoping-Report-Final-11-2017.pdf>). CCRPC contribution for consultant contract: \$100,000.

- **Severance Corners Crash Analysis** – CCRPC staff acquired and analyzed VTrans crash data on US-7 through the Severance Corners intersection to provide support for the Town's request to lower the speed limit through this section of roadway. CCRPC staff drafted a brief report that summarized the crash history from 2007-2016 for the Severance Corners intersection and met with the Town to discuss the crash history, collision types and contributing factors.
- **FEMA Pre-Disaster Mitigation** – CCRPC staff worked in early 2018 with municipal staff to prepare a 2017 Progress Report on the implementation of the actions recommended in the Colchester municipal All-Hazard Mitigation Plan. Typically, these were roadway and stormwater projects to mitigate the impacts of future severe rainstorms.
- **Emergency Management – LEOP:** CCRPC staff offered assistance in the Spring of 2018 with the annual local emergency operations plan (LEOP) to ensure that Colchester is prepared in the event of a disaster.
- **Stormwater Planning** – The CCRPC provided support to Colchester through the management of the Rethink Runoff program (<http://rethinkrunoff.org/>) to facilitate multi-municipal cooperation to comply with ANR MS-4 stormwater permit requirements for public education and involvement.
- **Geographic Information Systems** – CCRPC GIS staff updated Colchester's town road map, prepared new collector maps for Colchester's Public Works department (maps for mowing, chloride, line striping, sweeping and catch basin cleaning were all created), developed the Colchester map service as part of the CCRPC's Municipal Technology Hosting task and provided ongoing GIS-related technical assistance. CCRPC GIS staff uploaded zoning and overlay data to the Vermont Open GeoData Portal. CCRPC staff updated the fire district No. 2 sewer service growth projection analysis.
- **Chittenden County Brownfields Program** – The CCRPC manages this program to help properties that are vacant or underutilized because of potential petroleum or hazardous substance contamination become productive again. Since the fall of 2016, using EPA grants funds, the program has provided \$47,900 to assess contamination from underground storage tanks at 2031 Roosevelt Highway. For more information, visit [www.ccrpctvt.org/our-work/economic-development/brownfields/](http://www.ccrpctvt.org/our-work/economic-development/brownfields/).

### Lake Champlain Byway –

- **Traffic Counts** – The CCRPC conducted six roadway AADT counts in support of Colchester's transportation projects and studies (<http://vtrans.ms2soft.com/>).
- **General MRGP Compliance Assistance and Water Quality Planning Assistance:** CCRPC staff contracted with Fitzgerald Environmental Associates to conduct a water quality concept plan for Coon Hill Road and Gavin Hill Road for a total of \$5,000. CCRPC staff continued to provide assistance to all member municipalities to address policy, data, and reporting issues to meet the MRGP requirements.
- **VTrans Better Roads Program:** Using a FY18 Better Roads Category A grant totaling \$7,100, CCRPC staff conducted a road erosion inventory for MRGP compliance.

### Colchester Projects in the Transportation Improvement Program (TIP)

The TIP is a prioritized, multi-year list of transportation projects in Chittenden County. To receive federal transportation funds, each transportation project, program or operation must be authorized through the TIP. Colchester projects included in the TIP are listed below. These projects are also identified in the FY2018 Vermont Agency of Transportation Capital Program for design or construction.

## CCRPC Annual Report, cont'd

- **Blakely Road/Laker Lane Intersection Improvements** \$655,000 intersection improvement project as part of CIRC Alternatives Phase III. Construction is scheduled to begin in 2019.
- **Exit 16 Improvements** \$10 million intersection improvement project. Project is scheduled to begin construction in 2020. This is a CIRC Alternatives Phase I project.
- **Exit 16 Park and Ride** \$2.4 million project to construction a park and ride across US7 from Hercules Drive. The project is under construction and will be finished in 2018.
- **Prim Road/West Lakeshore Drive Intersection Improvements** \$2.4 million intersection improvement project as part of CIRC Alternatives Phase III. Construction scheduled to begin in 2020.
- **Severance Corners Intersection Project** \$4.45 million project as part of CIRC Alternatives Phase II Construction scheduled to begin in 2022.
- **Severance Road Path and Intersection Improvements** \$2.4 million path and intersection improvement project as part of CIRC Alternatives Phase III. Construction schedule to be determined.
- **VT 2A Improvements** \$3.9 million for improvements to VT2A through Colchester Village and to the VT2A/Mill Pond Road intersection as part of CIRC Alternatives Phase III. Construction schedule to be determined.
- **VT 2A/US 7/Creek Road/Bay Road Intersection** \$7.75 million for improvements to VT 2A/US 7 Intersection to be completed in 2018.
- **West Lakeshore Drive Path** \$2.2 million multiuse path project funded with two Transportation Alternatives awards, two CCRPC sidewalk awards, a Bike/Pedestrian award and Town funds. Construction scheduled to begin in 2019.
- **Implementation of Stormwater Best Management Practices in Moorings Stream Watershed** \$295,200 Transportation Alternative award to be constructed in 2020.
- **Phosphorus Control Plan** \$40,000 Municipal Highway and Stormwater Mitigation Program award. Study to be completed in 2018.
- **VT15 Multiuse Path** \$1.73 million for path from Lime Kiln Road to Susie Wilson Road as part of CIRC Alternatives Phase II implementation project. Construction schedule to begin in 2021.



## Winooski Valley Park District

Ethan Allen Homestead

Burlington, Vermont 05408

Tel: (802) 863-5744 | Email: [info@wvpd.org](mailto:info@wvpd.org) | [www.WVPD.org](http://www.WVPD.org) | Fax: (802) 865-0647

Nick Warner, Executive Director



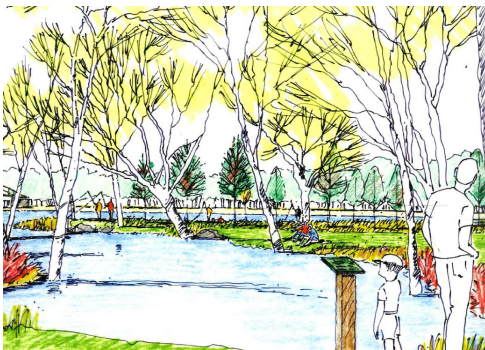
The Winooski Valley Park District's mission is to plan, acquire, and manage lands and waters within the boundaries of its member municipalities for purposes of conservation, preservation of natural areas, the establishment of parks, and resource-based education and recreation. WVPD's 1,750 acre portfolio features over 13 miles of shoreline and offers 25 miles of trails in 18 parks throughout the Winooski River Valley. In Colchester, this includes Colchester Pond Natural Area, Delta Park, Macrae Farm Park, and the Wolcott Family Natural Area. Susan Gilfillan is Colchester's representative. Please visit [www.wvpd.org](http://www.wvpd.org) for trail maps and to learn more, or stop by WVPD's headquarters at the Ethan Allen Homestead in Burlington.

### In Colchester this past year, WVPD:

- **Completed significant work at Wolcott Family Natural Area:** installed gravel parking lot, 1 ¼ miles of trail, four boardwalks from 40' to 80' long, and four bridges from 16' to 24' long; supervised VYCC crew for 4 weeks; worked on the trail with WVPD staff until mid-December 2017; received two Recreational Trails Grant Awards to help cover the costs of this new park, totaling \$54,500; supervised volunteer Groups from UVM, Johnson State College, and Rhino Foods.
- At Colchester Pond:
  - ◊ Ran its 6th year of Greeter program to inspect boats for invasive plant material;
  - ◊ Improved nine acres of shrub land habitat to improve nesting sites for Golden Winged Warbler in partnership with NRCS, VT Audubon, and Fish and Wildlife;
  - ◊ Performed invasive management and apple tree prune/release projects with NRCS assistance;
  - ◊ Hired new resident caretakers and performed cleanup and upgrades of farmhouse and grounds.

Additionally, WVPD:

- Is working with VT State Invasive Coordinator on Invasive Management Plans for WVPD Natural Areas;
- Cleaned up numerous trees from a severe windstorm in fall of 2017 in multiple parks;
- Presented at the 2017 Vermont Recreation and Parks Association Conference in fall 2017;
- Partnered with City of South Burlington and VYCC as presenters at the National Outdoor Recreation Conference in Burlington.



**New Park Acquisition:** WVPD closed on the Rivers End Marina property at the Winooski river mouth utilizing Burlington Conservation Legacy, VHCB, and WVPD capital funds. Project partner Lake Champlain Land Trust and WVPD are now working to remove buildings and create a re-naturalized park that will include a canoe/kayak launch site.

**Environmental Education:** The WVPD, with our VHCB AmeriCorps Environmental Educator, met with 1,016 people including 960 youth (includes people from all of the WVPD's member towns). The Sustainable Outdoor Leadership Education – S.O.L.E. Camp has

become a highly popular and successful program, running for eight weeks in the summer of 2018, with over 65 campers attending. At the 32nd Annual Conservation Field Day, WVPD welcomed over 350

## Winooski Valley Park District, cont'd

students and teachers from its member towns, with 26 professionals leading engaging workshops. WVPD's Educator continued educational offerings to both schools and afterschool enrichment programs within WVPD member's towns. WVPD's Educator lead monthly bird walks at Delta Park to observe and monitor migratory birds as part of a citizen science initiative. WVPD also hosted numerous school, college, youth and civic groups visiting and utilizing the parks as outdoor classrooms.

**Financial Sustainability:** This year, WVPD leveraged approximately \$370,000 in outside funding for projects, programs, acquisitions, and to support the AmeriCorps program. WVPD staff continues to increase leveraged resources to keep costs low for member towns and accommodate a growing park portfolio. WVPD's fee-for-service project services for the City of South Burlington, Town of Williston, and City of Winooski are evolving as a means to create new revenues. Volunteers from local schools and community organizations also contribute nearly 1,000 hours of labor annually to various WVPD parks and help complete projects such as removing invasive plant species, picking up trash, assisting with programs and events, and repairing trails. WVPD has received additional grants from the Department of Environmental Conservation to hire a greeter at Colchester Pond to help monitor for invasive aquatic plants; expanded a lease and added a new classroom for the Burlington Forest Pre-School at the Ethan Allen Homestead; ran the S.O.L.E Camp and Winter Wonders Vacation Camp programs at capacity; and is increasing fee-based afterschool offerings. WVPD staff is actively looking at obtaining additional grants, sponsorships, and underwriting for future programs, projects and acquisitions.

**Activities for Residents, and Tourists:** WVPD's 18 regional parks offer nature trails, scenic overlooks and wildlife viewing, hiking trails, picnic facilities, cross-country skiing and snowshoeing trails, canoe/kayak launches, fishing accesses, and public garden plots. The Ethan Allen Homestead Museum (a partner organization) provides tours of Ethan and Fanny Allen's 1787 restored farmhouse, historic lectures, programs and hosts special events such as Citizenship Ceremonies, historic talks, fundraisers, and historic re-enactments.

**Programs Offered by Others at WVPD Parks:** Many school groups, local Colleges and Universities, summer camps, and scout groups visit WVPD's parks as part of their curriculum. WVPD parks have also been the subject of numerous collegiate and post-graduate studies. The Burlington Area Community Gardens, the Vermont Community Garden Network, The Family Room, and New Farms for New Americans lead educational gardening programs at WVPD's Ethan Allen Homestead.



People need natural areas to stay in touch with the local landscapes that sustain them. In turn, natural areas need protection and management to assure people and wildlife can peacefully coexist. In an era of forest decline and water quality challenges, WVPD will continue to prioritize high value conservation properties for acquisition and management. Colchester's annual support makes it possible for thousands of Vermonters and tourists to explore our ecologically-diverse system of natural areas embedded within the most developed county in Vermont. Thank You!

**Visit the WVPD's Parks:** [Colchester Pond Natural Area](#) | [Delta Park](#) | [Derway Island Nature Preserve](#) | [Donohue Sea Caves](#) | [Essex Overlook Park](#) | [Ethan Allen Homestead](#) | [Heineberg Wetlands](#) | [Macrae Farm Park](#) | [Mayes Landing](#) | [Muddy Brook Park](#) | [Muddy Brook Wetland Reserve](#) | [Old Mill Park](#) | [Riverwalk Trail](#) | [Salmon Hole Park](#) | [Winooski Gorge](#) | [Wolcott Family Natural Area](#) | [Woodside Park](#) | [Valley Ridge](#)



## About the VNA

The member agencies of the VNAs of Vermont provide a full range of high quality, low cost home health and hospice services to the people of Vermont. Each member is committed to universal access to medically necessary, cost-effective, home health and hospice services throughout the state; local community governance, involvement and accountability; promotion of client self-determination and independence; and high standards of quality performance and continuous quality improvement.

The UVM Health Network Home Health & Hospice, Vermont's oldest and largest non-profit home health agency, is on the forefront of delivering increasingly complex care to people at home. Joining the Network makes it possible to build on its longstanding partnership with The University of Vermont Medical Center, as well as primary care and specialty physician practices across the Network to deliver an enhanced care experience for the patients we jointly serve.

## Nurse-Facilitated Physician Telemedicine Visits at Home

Soon we will be piloting physician telemedicine visits for patients who are under the care of The UVM Medical Center vascular surgery and palliative medicine. Facilitated by Home Health & Hospice nurses, the technology-enabled visits will allow physicians to follow-up with patients in the home, eliminating the need to travel for care.



The Visiting Nurse Association of Chittenden and Grand Isle Counties has changed its name to The University of Vermont Health Network Home Health & Hospice. The new name and brand identity signify a formal affiliation with The University of Vermont Health Network, which began on January 1, 2018.

The UVM Health Network Home Health & Hospice is pleased to announce that the Family Room Program is now being operated as a freestanding nonprofit organization as of July 1, 2017. They will continue to operate as the Janet S. Munt Family Room, a vital and beloved resource for families in our community since its founding in 1988.

For more information about the Janet S. Munt Family Room, use the following links:

[janetsmuntfamilyroom@gmail.com](mailto:janetsmuntfamilyroom@gmail.com) | (802) 862-2121  
[www.thefamilyroomvt.org](http://www.thefamilyroomvt.org).



## Vermont Department of Health Report for Colchester

Your Health Department district office is in Burlington at the address and phone number below. Come visit or give us a call!

At the Vermont Department of Health, we are working every day for your health. With our headquarters and laboratory in Burlington and 12 district offices around the state, we deliver a wide range of public health services and support to your community. We partner with local organizations, businesses and health care providers to ensure we're equipped to respond to the community's needs.

In 2018, we worked in partnership with communities to:

Increase capacity statewide to prevent underage and binge drinking and reduce prescription drug misuse and with Regional Prevention Partnerships (RPP).

Prevent and control the spread of infectious disease. In 2018 we spent \$13,729,406 on vaccines provided at no cost to healthcare providers around the state to make sure children and adults are protected against vaccine-preventable diseases.

Promote wellness by focusing on walking and biking safety, reducing tobacco exposure, and increasing access to healthy foods through the implementation of local projects and municipal strategies.

Serve families and children with the Women, Infants, and Children (WIC) Nutrition Education and Food Supplementation Program. In 2018, we served over 11,000 families. WIC families supported farmers by purchasing Vermont grown fruits and vegetables at farmers markets around Chittenden County by redeeming Farm to Family coupons.

Share new data and reports including the *Vermont Lead in School Drinking Water Testing Pilot Report* which is helping Vermonters understand and address the risk of lead in school drinking water, and the *Injury and Violence in Vermont* report, which is shedding light on the risk of suicide among youths.

Work with businesses in planning and starting worksite wellness strategies to improve on-the-job opportunities for health for employees including creating Breastfeeding Friendly businesses to support working mothers.

Work with local partners, including, schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency.

Improve understanding of how to stay healthy at work, home, and in the community through initiatives and resources related to 3-4-50, Help Me Grow, WIC, Building Bright Futures, Be Tick Smart, 802Quits, and the Breastfeeding Friendly Employer project.

Learn more about what we do on the web at [www.healthvermont.gov](http://www.healthvermont.gov); join us on [www.facebook.com/VTDeptHealthChittendenCo/](https://www.facebook.com/VTDeptHealthChittendenCo/); follow us on [www.twitter.com/healthvermont](https://www.twitter.com/healthvermont).

**State of Vermont**  
**Department of Health**  
 Agency of Human Services  
[HealthVermont.gov](http://HealthVermont.gov)

Burlington District Office  
 108 Cherry Street, STE 102  
 Burlington, VT. 05402

[phone] 802-863-7323  
 [fax] 802- 863-7571  
 [toll free] 888-253-8803



# FISCAL YEAR 2018 REPORT

## WHO WE ARE

**We are a municipality** created in 1987 to oversee and manage solid waste in Chittenden County.

We are governed by a Board of Commissioners. Each of the communities in Chittenden County appoints a representative to the Board.

**Our mission** is to reduce and manage the solid waste generated within Chittenden County in an environmentally sound, efficient, effective and economical manner.

## HOW WE'RE FUNDED

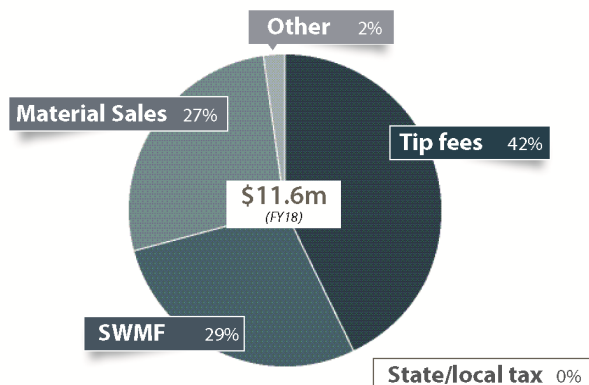
**Our revenue** comes from three primary sources:

**Tip fees** on incoming material at our facilities;

The **Solid Waste Management Fee (SWMF)**, a per-ton fee on material sent to the landfill;

**Material sales** from items that we collect, sort or produce for sale at our facilities.

We are not funded by state or local tax dollars.



## BOARD OF COMMISSIONERS

*As of 7/1/18*

### BOLTON

Rep: Duncan Galbraith

### BURLINGTON

Rep: Rob Green

Alt: Jennifer Green

### CHARLOTTE

Rep: Abby Foulk

Alt: Rachel Stein

### COLCHESTER

Rep: Dirk Reith

Alt: Jeffrey Bartley

### ESSEX

Rep: Alan Nye

Alt: Max Levy

### ESSEX JUNCTION

Rep: Alan Nye

Alt: George Tyler

### HINESBURG

Rep: Lynn Gardner

Alt: Doug Taff

### HUNTINGTON

Rep: Roman Livak

### JERICHO

Rep: Leslie Nulty

Alt: Bert Lindholm

### MILTON

Rep: Donna Barlow Casey

Alt: Erik Wells

### RICHMOND

Rep: Adam Sherman

### ST. GEORGE

Rep: Nina Friscia

Alt: Maggie Kerrin

### SHELBURNE

Rep: Timothy Loucks

Alt: Joe Colangelo

### SOUTH BURLINGTON

Rep: Paul Stabler

### UNDERHILL

Rep: Dan Steinbauer

Alt: Paul Ruess

### WESTFORD

Rep: Michelle DaVia

### WILLISTON

Rep: Craig Abrahams

Alt: Caylin McCamp

### WINOOSKI

Rep: Ted Regula

Alt: Bryn Oakleaf

## CSWD FISCAL YEAR 2018 REPORT

### ADMINISTRATION & FINANCE

The FY18 General Fund expenditures were \$10.9 million and the revenues were \$11.6 million, representing a \$344,000 increase in expenditures (3%) and an essentially level \$9,000 decrease in revenues compared with FY17.

Revenue was flat due to a significant drop in the price we received for recycled paper. This was offset by a significant increase in the tip fee for large loads of recyclables at the MRF and Solid Waste Management Fee revenue from increased trash tonnage. Increases in expenditures were largely due to higher fees for sludge and trash disposal and normal increases in salaries, wages, and benefits.

### FACILITIES & OPERATIONS

**DROP-OFF CENTERS (DOCS):** *Owned & operated by CSWD.* Convenient, one-stop facilities for household quantities of blue-bin and special recycling, food scraps, trash, and more. Blue-bin recycling collected at Drop-Off Centers dropped 2.8% to 2,964 tons, and household trash increased 5.5% to 6,060 tons over FY17.

**ENVIRONMENTAL DEPOT:** *Owned & operated by CSWD.* Safe drop-off for almost all types of household hazardous waste. 1,086 households and 700 businesses brought in 811,673 lbs. of hazardous waste for processing in FY18, a 19% increase over FY17. This included 9,138 gallons of latex paint re-blended and sold in Vermont as *Local Color*.

**GREEN MOUNTAIN COMPOST:** *Owned & operated by CSWD.* We turn community food scraps, leaves, and yard debris into high quality compost products to improve soil in lawns and gardens. We composted 14,864 tons of material in FY18, including 5,876 tons of food scraps, an increase of 14% over FY17.

**MATERIALS RECOVERY FACILITY (MRF):** *Owned by CSWD; operated by Casella.* The MRF sorts and prepares large loads of blue-bin recyclables -- paper, cardboard, and clean containers -- for sale to processors. The MRF received 47,445 tons of material in FY18, a 0.3% increase from FY17. Roughly 7% was contaminated or improperly recycled material sent to the landfill. The weighted average sale price was \$86.54 per ton in FY18, a 19% decrease over the FY17 average.

### OUTREACH & COMMUNICATIONS

**SCHOOL AND YOUTH OUTREACH** programs reached more than 5,300 students and staff via 107 presentations, three waste audits, and 43 facility tours. Staff had direct contact at 36 of the District's 75 public and private K-12 schools.

**BUSINESS OUTREACH** directed three waste audits, conducted 13 workplace presentations, and led four facility tours for local businesses and institutions. Staff provided direct assistance to more than 260 other businesses and distributed over 350 deskside recycling bins and 80 food scrap buckets to business and non-profit workplaces at no charge.

**COMMUNITY OUTREACH** included 27 backyard composting workshops, 19 tours of CSWD facilities and six presentations to a total of 480 people.

**EVENT OUTREACH** programs trained 50 Waste Warriors who volunteered 382 hours educating guests at 32 events and provided on-site training to 50 additional event volunteers. Forty-three events borrowed 184 recycling and compost collection containers and used them to keep 1.4 tons of recyclables and 6.9 tons of compostables out of the landfill.

### OTHER PROGRAMS

**COMPLIANCE:** In FY 18, we licensed 59 haulers (390 vehicles), 13 processing facilities, and 3 transfer stations. We completed 40 load check events (400 individual vehicle checks at three facilities) and assessed Banned Materials Fees on 60 loads. We conducted 32 construction site visits to provide education on managing demolition waste.

**BIOSOLIDS:** CSWD brokered 15,360 wet tons of sewage sludge for our member communities in FY18, which is 6.5% more material than FY17. CSWD staff is continually investigating options for local treatment of sewage sludge from District members with a focus on removing phosphorus from member wastewater treatment plants. CSWD is in the fifth year of a 5-year contract with Casella Organics for sewage sludge disposal through FY18.

**RESEARCH AND DEVELOPMENT:** Our research and development efforts targeted recycling markets for hard-to-recycle products and packaging, MSW disposal trends, and consolidated collection of food scraps, recyclables, and trash.

**MEMBER GRANTS:** CSWD provided \$13,720 in grant funding to member towns via the Community Cleanup Fund in FY18, and \$10,466 in waived Green Up Day disposal fees and financial support to Green Up Vermont on behalf of our member towns.

# Part B



## School District Annual Meeting Warning

### **SCHOOL BOARD WARNING 2019 ANNUAL SCHOOL DISTRICT MEETING COLCHESTER, VERMONT**

The legal voters of the Town of Colchester, Vermont are notified and warned to meet at the Colchester High School Auditorium, Laker Lane, in said Town on Monday, March 4, 2019, at 7:00 p.m. to act on the following articles not involving voting by Australian ballot (Articles 8 – 14).

Absentee ballots may be requested until 4:00 p.m. on Monday, March 4, 2019, by calling the Town Clerk's Office at (802) 264-5520.

#### **ARTICLE 8**

To choose a moderator, if elected moderator is not present.

#### **ARTICLE 9**

To act upon the reports of the School District Officers.

#### **ARTICLE 10**

To set compensation, if any, to be paid to the School Board Directors.

#### **ARTICLE 11**

To determine whether the District will vote to authorize the School Directors to borrow money for current and necessary expenses by issuance of notes not in excess of anticipated revenue for this school year.

#### **ARTICLE 12**

To transact any other business proper to come before said meeting.

#### **ARTICLE 13**

To adjourn said School District meeting and to reconvene at the Colchester High School, Laker Lane, in said Town on Tuesday, March 5, 2019, for voters in District 9-1 and 9-2 to vote for School Directors and to transact any other business involving voting by Australian Ballot with voting to begin at 7:00 a.m. and to close at 7:00 p.m.

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**ARTICLE 14**

Shall the voters of the school district approve the school board to expend \$42,589,168, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that the proposed budget, if approved, will result in education spending of \$15,138.35 per equalized pupil. This projected spending per equalized pupil is 4.45% higher than spending for the current year.

DATED AT COLCHESTER THIS 22nd DAY OF JANUARY 2019.

SCHOOL DIRECTORS:

s/ Michael Rogers  
s/ [Signature]  
s/ [Signature]  
s/ [Signature]  
s/ [Signature]

Received for record and recorded at Colchester, January 23, 2019 at 12:00 p.m.

*Julie Ajaeter*

\_\_\_\_\_, Town Clerk and Treasurer

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**Colchester School District  
Annual Meeting Minutes  
Colchester High School Performing Arts Center  
Monday, March 5, 2018**



COLCHESTER, VT.  
RECEIVED FOR RECORD  
*April 2* AD. *2018* AT  
*8* O'Clock *00* Min. *A* M  
Recorded in Vol. \_\_\_\_\_ Page \_\_\_\_\_  
of the Land Records  
Attest: *[Signature]*  
Asst. Town Clerk

Moderator Scott Barrett called the meeting to order at 7:03 PM and led the audience in the Pledge of Allegiance. He welcomed the audience, thanked them for attending and thanked school staff for hosting the meetings and the high school cafeteria staff for hosting dinner. He then briefly reviewed the Rules of Order.

Mr. Barrett Introduced Nadine Scibek, Selectboard Chair, who recognized long-time Rescue volunteer, Laurie McGivern, to whom the 2016-17 Annual Report was dedicated.

Mr. Barrett then introduced Mike Rogers, School Board Chair, to introduce his fellow Board members and School District staff in attendance.

#### **Roll Call**

**School Board:** Mike Rogers, Lincoln White, Lindsey Cox, Craig Kieny, and Curt Taylor

**School Faculty:** Amy Minor, Superintendent; George Trieb, Business/Operations Manager; Carrie Lutz, Director of Special Education; Gwen Carmolli, Director of Curriculum; Carolyn Millham, Principal Porters Point School; Chris Antonicci, Principal Union Memorial School; Julie Benay, Principal Malletts Bay School; Michele Cote, Principal Colchester Middle School; Heather Baron, Principal Colchester High School

Mr. Barrett read the **School Board Warning for the Annual District Meeting:**

**The legal voters of the Town of Colchester, Vermont are notified and warned to meet at the Colchester High School Auditorium, Laker Lane, in said Town on Monday, March 5, 2018, at 7:00 PM to act on the following articles not involving voting by Australian ballot (Articles 1-6)**

#### **Article 1:**

**To choose a moderator, if elected moderator is not present.**

The moderator was present and no action was necessary.

#### **Article 2:**

**To act upon the reports of the School District Officers.**

**MOTION was made by Charles Elioseff and SECONDED by Roger Bourassa to approve the minutes of the 2017 Annual School District Meeting.**

There was no discussion.

**The MOTION carried.**

#### **Article 3:**

**To set compensation, if any, to be paid to the School Board Directors.**

**MOTION was made by Richard Pecor and SECONDED by Mike Whalen to set compensation at**

**\$1500.00 per year.**

There was no discussion.

**The MOTION carried.**

**Article 4:**

**To determine whether the District will vote to authorize the School Directors to borrow money for current and necessary expenses by issuance of notes not in excess of anticipated revenue for this school year.**

**MOTION was made by Roger Bourassa and SECONDED by Greg Gillard to so authorize the School Directors.**

There was no discussion.

**The MOTION carried.**

**Article 5:**

**To transact any other business proper to come before said meeting.**

Mr. Barrett introduced Amy Minor, School District Superintendent, to present the proposed FY 2019 school budget.

Ms. Minor opened her presentation by describing the curricula and programs Colchester schools use to "prepare students for tomorrow." She reported that student enrollment in Colchester is still holding steady. She spoke about staff to student ratios and class sizes, which are slightly higher than Vermont Quality Standards. She also touched on standardized test scores and Colchester students' rankings within the state of Vermont. The proposed FY 2019 school budget was reviewed. As she did last year, Ms. Minor explained that the school budget ballot language is confusing, but is dictated by Vermont statute.

Moderator Barrett asked if there were any questions related to the budget.

Q: Stephanie Smith wanted to know why an increase was being asked for when reductions in personnel were made in the budget.

A: It was explained that the elimination of the positions did not offset all the increases needed across the budget.

Q: David Mitchell asked why 6<sup>th</sup> and 7<sup>th</sup> grade students were not performing as well on standardized tests as they did when they were in elementary school.

A: The Middle School curriculum is in transition and is not yet aligned with Common Core testing.

Q1: Carol Daigle asked for clarification about a new .2 FTE position that had been added.

Q2: She wondered about the expense of the color mailer the school had sent.

Q3: She also expressed concern that teachers may be teaching only to the test.

A1: The position was clarified [the .2 FTE position was added to an existing .8 FTE position, creating one full time position].

A2: The mailing must go out to every household and the mailing is the best way to get the information to all residents.

A3: Staff's focus is on learning and then applying knowledge.

## 2018 Annual School Minutes Cont'd

Q: Nathan Potter asked about negotiations on teacher contracts.

A: Negotiations have ended and the teachers have a 2-year contract in place. Salary increases are dependent on a teacher's present salary, degree of education attained, and years of experience. Colchester teachers are paid just below the Chittenden County average. All staff are now on the same level plan for health care, with a higher deductible than included in the prior contract.

There was no further discussion.

Moderator Barrett continued the Warning:

Article 6: To adjourn said School District meeting and to reconvene at the Colchester High School, Laker Lane, in said Town on Tuesday, March 6, 2018, for voters in District 9-1 and 9-2 to vote for School Directors and to transact any other business involving voting by Australian Ballot with voting to begin at 7:00 a.m. and to close at 7:00 p.m.

**MOTION was made by Tim Stetson and SECONDED by Andrew Pierson to adjourn the meeting.**

There was no discussion.


The MOTION carried.

Moderator Barrett adjourned the meeting at 7:56 PM.

Respectfully Submitted by:

  
Linda Gustainis, Recording Secretary

  
Karen Richard, Town Clerk

  
Scott Barrett, Moderator



# COLCHESTER SCHOOL DISTRICT

Amy Minor, Superintendent of Schools; George A. Trieb, Jr., Business Manager  
 Carrie A. Lutz, Director of Special Education, Gwendolyn Carmolli,  
 Director of Curriculum | [www.csdvt.org](http://www.csdvt.org)

COLCHESTER SCHOOL DISTRICT  
 REQUIRED SUPPLEMENTARY INFORMATION  
 SCHEDULE OF REVENUE AND EXPENDITURES  
 BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL  
 GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2018

	Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenue:</b>			
Regular Instructional:			
Gen State SupportGrants	\$ 31,000,183	\$ 30,952,717	\$ (47,466)
Other State Revenue	823,459	860,099	36,640
Tuition	570,000	594,504	24,504
Other Local Revenue	115,000	182,888	67,888
Special Education Support:			
State Revenue	4,257,419	4,816,218	558,799
Federal Grants	591,706	534,420	(57,286)
Tuition	0	51,961	51,961
Interest	75,000	110,039	35,039
Total Revenue	<u>37,432,767</u>	<u>38,102,846</u>	<u>670,079</u>
<b>Expenditures:</b>			
Regular Instructional:			
Direct Instructional	16,216,804	15,965,301	251,503
Vocational Tuition	938,903	933,253	5,650
Student Support Services	1,707,138	1,712,897	(5,759)
Staff Support Services	1,115,468	1,116,617	(1,149)
General Administration	636,650	993,780	(357,130)
School Administration	1,969,004	1,874,910	94,094
Fiscal Services	1,663,163	1,543,112	120,051
Operation and Maintenance of Plant	3,516,155	3,474,459	41,696
Transportation Services	1,070,928	1,016,868	54,060
Special Education Support:			
Direct Instructional	6,777,330	7,014,903	(237,573)
Student Support Services	1,190,525	1,127,829	62,696
Staff Support Services	68,653	74,771	(6,118)
School Administration	407,474	437,505	(30,031)
Transportation Services	268,454	290,874	(22,420)
Debt Service	486,118	463,015	23,103
Transfer to Capital Reserve Fund	0	124,380	(124,380)
Total Expenditures	<u>38,032,767</u>	<u>38,164,474</u>	<u>(131,707)</u>
	<u>\$ (600,000)</u>	<u>\$ (61,628)</u>	<u>\$ 538,372</u>
Excess/(Deficiency) of Revenue Over Expenditures			



### **In Memory of Representative Jim Condon**

**JAMES O'NEILL CONDON** was born on May 19, 1958, in New London, Connecticut. He passed away on August 23, 2018.

Jim was educated at the University of Connecticut, Storrs (BA, History, 1981) and moved to Colchester in 1993. He was the Executive Director of the Vermont Association of Broadcasters, past president of the Vermont Associated Press Broadcasters Association and former Vermont AP Newscaster and Sportscaster of the Year.

Representative Condon was a Member of the Vermont Legislature and represented District 9-1 from 2005-2018. As a lawmaker, he was known for his willingness to cross the aisle to reach consensus on school funding, taxes and other issues.

He will be sorely missed.