



## A.C.E.

### (Active, Creative, Enrichment) Before & After School Program For Children Grades K - 6

Malletts Bay School  
Porters Point School  
Union Memorial School

We would like to introduce you and your child to our Vermont State Licensed A.C.E. Before & After School Program. We are excited to be able to offer a program that will provide your child a structured, nurturing and safe environment before & after school. Our staff will offer age appropriate activities that will create social, physical, creative and emotional opportunities for growth.

#### A.C.E. Program Mission Statement

- \* Provide children with an Active, Creative, Enriching before & after school experience
- \* Provide staff who strive for excellence
- \* Support parents by providing a quality and affordable before & after school environment for their children

#### Before School Program - MBS Only

Our morning program begins at 7:00 a.m. and is structured to allow various drop off times. The children will play games, board games, arts & crafts & more.

#### After School Program - MBS, UMS & PPS

Our afternoon program will provide quality childcare that parents can rely upon throughout the school calendar year. Students will work on homework, play games, make arts & crafts, play outside, go on field trips and much more. A healthy snack & juice is provided for the children each day.

#### Cost Per Week School Year 2011 - 2012

##### Before School Care (MBS Only)

Days Attending	1st Child	Additional Child
5 days/week	\$37	\$32
4 days/week	\$33	\$29
3 days/week	\$29	\$26
2 days/week	\$23	\$21

##### After School Care

Days Attending	1st Child	Additional Child
5 days/week	\$73	\$68
4 days/week	\$65	\$61
3 days/week	\$53	\$50
2 days/week	\$40	\$38

##### Both Before & After School Care (MBS Only)

Days Attending	1st Child	Additional Child
5 days/week	\$97	\$92
4 days/week	\$86	\$82
3 days/week	\$71	\$68
2 days/week	\$54	\$52

You may enroll your child in the A.C.E. Program for 2, 3, 4 or 5 days a week. 1 day option is not available.

#### Our Staff

All Before & After School staff selected by the Recreation Department must undergo a complete background check. Site Directors have education degrees and Site Assistants are working toward a degree in education or similar field.

#### Schedule & Calendar

The A.C.E. Program follows the Colchester District School Calendar and runs Monday - Friday before school from 7:00 a.m. - 8:30 a.m. (MBS only) and is available after school until 6:00 p.m. (all sites)

#### Registration & Enrollment

Parents must complete a registration form and submit it with a \$20 non-refundable registration fee (one time fee for new registrants to A.C.E.) along with the first week payment. Children who cannot be immediately enrolled will be placed on a waiting list. Parents will be contacted by Colchester Parks & Recreation on the status of their child's enrollment.



*Anyone wishing to participate in the program that is not currently enrolled may register beginning March 28, 2011.*

#### Enrollment Changes

All changes in enrollment must be approved by the Program Coordinator. A two week written notification is required for all enrollment changes. A \$5.00 fee will be assessed for each change in enrollment. Enrollment changes must be on a permanent basis unless there is a one time emergency and special permission may be granted.

#### Payments

Payments are due on the 16th of every month. Payments are to be made by automatic withdrawal from a savings or checking account. We will also accept Visa or Mastercard which will be placed on file.

#### Financial Assistance

Assistance is available through the Vermont Agency of Human Services - Childcare Services Division. For an application or further information on the Vermont Childcare Subsidy Program call 1-800-339-3367.

For more information or to get a registration packet contact Jennifer Turmel, Program Coordinator for the Colchester Parks & Recreation Department at 264-5643 or e-mail [jturmel@colchestervt.gov](mailto:jturmel@colchestervt.gov)

# A.C.E. Registration Form

## Colchester Parks & Recreation Department 2011 - 2012 A.C.E. BEFORE & AFTER SCHOOL PROGRAM



### GENERAL INFORMATION

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Grade (2011 - 2012): \_\_\_\_\_ Age: \_\_\_\_\_ Sex: M F

Site (please check one): \_\_\_\_\_ Malletts Bay School \_\_\_\_\_ Union Memorial School  
 \_\_\_\_\_ Porters Point School

Please check days registering for **BEFORE SCHOOL: MBS ONLY** (must register at least 2 days):

\_\_\_\_ Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_ Friday

Please check days registering for **AFTER SCHOOL** (must register for at least 2 days):

\_\_\_\_ Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_ Friday

### PRIMARY GUARDIAN

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Employer: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Pager: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

Who will be responsible for the payments: \_\_\_\_\_

### SECONDARY GUARDIAN

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Employer: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Pager: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

### EMERGENCY CONTACTS

(THREE MUST BE PROVIDED - OTHER THAN PRIMARY/SECONDARY GUARDIANS):

#1 Name: \_\_\_\_\_ Relation to Child: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Do you give permission for Emergency Contact #1 to pick up your child (please circle) YES NO

#2 Name: \_\_\_\_\_ Relation to Child: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Do you give permission for Emergency Contact #2 to pick up your child (please circle) YES NO

#3 Name: \_\_\_\_\_ Relation to Child: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Do you give permission for Emergency Contact #3 to pick up your child (please circle) YES NO